

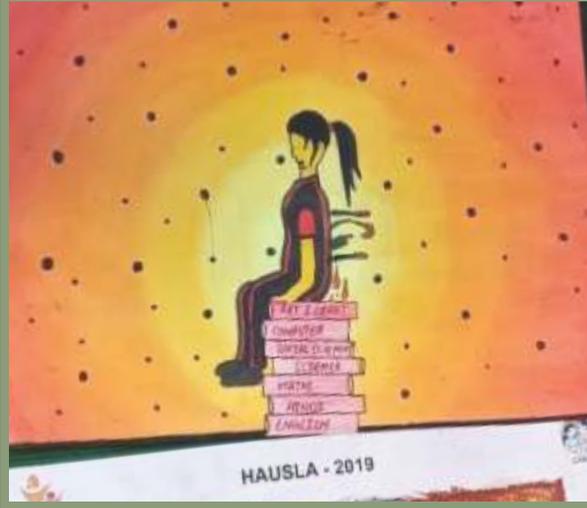


# CARA

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण  
Central Adoption Resource Authority



## वार्षिक रिपोर्ट 2019-2020 Annual Report 2019-2020



भारत सरकार  
Government of India

[www.cara.nic.in](http://www.cara.nic.in)



सत्यमेव जयते

# ANNUAL REPORT 2019-2020



**Central Adoption Resource Authority**

Ministry of Women & Child Development

Government of India

[www.cara.nic.in](http://www.cara.nic.in)



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स्मृति जूबिन इरानी  
Smriti Zubin Irani



मंत्री  
महिला एवं बाल विकास  
भारत सरकार  
नई दिल्ली  
Minister  
Women & Child Development  
Government of India  
New Delhi

### MESSAGE

It gives me immense pleasure to present the Annual Report of Central Adoption Resource Authority (CARA), a statutory body under my Ministry for the year 2019-20.

Every child has the right to family care. However, many a times due to unfortunate and unforeseen circumstances, many children remain bereft of it. The Government is committed to providing care & protection to all such children in distress conditions. Adoption is an old and effective measure for finding suitable family for these children, if they are legally free for adoption.

The Central Adoption Resource Authority is mandated to promote, facilitate and regulate adoption of orphan, abandoned and surrendered children in the country. The State Adoption Resource Agencies are also required to make sincere efforts towards spreading awareness, sensitizing and encouraging people for lawful adoptions.

In accordance with the mandate of the Authority, CARA has undertaken various initiatives for capacity building of stakeholders and for streamlining adoption procedures in the Country. Based on the feedbacks and learning over the years, it is the endeavor of the Authority to carry out further reforms to make the process simple, smooth and child friendly.

I am confident that CARA will continue to make concerted efforts for ensuring the best interests of the children and will further strengthen the adoption programme in the country in association with all its stakeholders.

  
(Smriti Zubin Irani)



CARA

देबश्री चौधुरी  
DEBASREE CHAUDHURI



राज्य मंत्री  
महिला एवं बाल विकास मंत्रालय  
भारत सरकार  
नई दिल्ली-110001  
MINISTER OF STATE  
MINISTRY OF WOMEN & CHILD DEVELOPMENT  
GOVERNMENT OF INDIA  
NEW DELHI-110001

#### MESSAGE

I am happy that the Central Adoption Resource Authority is pursuing its mandate in a resolute manner by making the system user-friendly with the use of e-governance platform. I would like to emphasise on the requirement of training, awareness and research in the field of adoption to further expand adoption programme in the country.

I would like to urge all the stakeholders to be very careful about timelines stipulated in Adoption Regulations, 2017 for completion of adoption procedure. This would help early de-institutionalization of children.

We have more waiting parents in comparison to children available for adoption. I would call upon prospective adoptive parents to opt for adoption of older children and children having special needs, where the waiting period is comparatively less. Such children also aspire for loving and caring families.

I compliment CARA for the good work done and wish them all the success in all future endeavours.

*Debasree Chaudhuri*

(Debasree Chaudhuri)



CARA

इन्दीवर पान्डेय, आई.ए.एस.  
सचिव

**INDEVAR PANDEY, I.A.S.**  
Secretary

Tel. : 011-23383586, 23386731  
Fax : 011-23381495  
E-mail: secy.wcd@nic.in



भारत सरकार  
महिला एवं बाल विकास मंत्रालय  
शास्त्री भवन, नई दिल्ली-110 001

Government of India  
Ministry of Women & Child Development



#### MESSAGE

As Chairperson of the Steering Committee of CARA, I would like to express my gratitude to all those who have worked tirelessly and contributed to the cause of finding families for orphan and destitute children both within the country and abroad.

CARA is a Statutory Body of the Ministry of Women and Child Development with the mandate to function as the nodal body in the matters of adoption under the provisions of Juvenile Justice (Care and Protection of Children) Act, 2015. CARA has played an important role in the implementation of adoption programme in the country in collaboration with other stakeholders. During the period, CARA has facilitated adoption of 3745 children while it has linked 1478 CCIs to SAAs and as on date, total 5657 number of CCIs are linked to 472 SAAs.

The provision of CARINGS(Child Adoption Resource Information and Guidance System)- an online facility for all prospective adoptive parents within the country and overseas, for their registration, status tracking, referral of children has enabled transparent processing of in Country and inter- Country adoption cases. It is the endeavour of the Authority to ensure that children, who are legally free for adoption, find a loving family at the earliest.

All the stakeholder like, State Adoption Resource Agencies, District Child Protection Units, Child Welfare Committees, Birth Certificate issuing authorities, Regional Passport Offices, Authorised Foreign Adoption Agencies, Indian Diplomatic Missions and Prospective Adoptive Parents deserve compliment for their unstinted support and cooperation in promoting the cause of adoption.

(Indevar Pandey)

**ACRONYMS**

<b>AR</b>	:	Adoption Regulations
<b>AFAA</b>	:	Authorised Foreign Adoption Agency
<b>CA</b>	:	Central Authority (The Government Department designated as such under the Hague Convention on Protection of Children & Cooperation in respect of Inter-Country Adoption, 1993)
<b>CARA</b>	:	Central Adoption Resource Authority
<b>CARINGS</b>	:	Child Adoption Resource Information and Guidance System
<b>CC</b>	:	Conformity Certificate
<b>CCI</b>	:	Child Care Institution
<b>CWC</b>	:	Child Welfare Committee
<b>DCPU</b>	:	District Child Protection Unit
<b>DCPO</b>	:	District Child Protection Officer
<b>HSR</b>	:	Home Study Report
<b>ICPS</b>	:	Integrated Child Protection Scheme
<b>ICT</b>	:	Information & Communication Technology
<b>IDM</b>	:	Indian Diplomatic Mission
<b>IEC</b>	:	Information Education & Communication
<b>JJ ACT</b>	:	Juvenile Justice (Care and Protection of Children) Act, 2015
<b>JJ MODEL RULES</b>	:	Juvenile Justice (Care and Protection of Children) Model Rules, 2016
<b>MIS</b>	:	Management Information System
<b>NOC</b>	:	No Objection Certificate
<b>NRI</b>	:	Non Resident Indian
<b>OAS</b>	:	Orphaned, Abandoned & Surrendered
<b>OCI</b>	:	Overseas Citizen of India
<b>PAP</b>	:	Prospective Adoptive Parent
<b>SAA</b>	:	Specialized Adoption Agency
<b>SARA</b>	:	State Adoption Resource Agency
<b>SNC</b>	:	Special Needs Children



# INTRODUCTION



*Smt. Smriti Zubin Irani, Hon'ble Union Minister, MWCD, Shri Rabindra Panwar, Secretary, MWCD & Chairperson, Steering Committee, CARA and Senior Officers of MWCD & CARA during the National Consultative Workshop on Child Adoption at Nehru Memorial Museum and Library Auditorium, Teen Murti Bhavan, New Delhi on 14th January, 2020.*

## 1.1 Central Adoption Resource Authority (CARA)

1.1.1 Central Adoption Resource Authority (CARA) was set up in June 1990 by the Ministry of Welfare, Government of India to regulate, monitor and promote adoption of orphan, abandoned or surrendered children, with the principal mandate of finding loving families for children in need of Care and Protection. Pursuant to a decision of the Union Cabinet dated 2nd July, 1998, the Ministry of Social Justice & Empowerment conferred autonomous status to CARA on 18th March 1999 by registering it as a Society under the Societies Registration Act, 1860. Adoption under the JJ Act, 2000 enabled placement of children in adoption with involvement of recognized agencies and authorities for ensuring safeguards in adoption placement of institutionalized children.

1.1.2 Through Section 68 of the JJ Act, 2015 notified by the Government of India on January 15, 2016, CARA attained the status of a Statutory Body with the mandate to promote In-country adoptions; facilitate inter-state adoptions; frame regulations on adoption related matters and regulate Inter-country adoption as Central Authority under the Hague Convention for inter-country adoption through Child Adoption Resource Information & Guidance System (CARINGS). CARA aspires to place maximum children in need of care and protection declared legally free for adoption, in non-institutional care with adoptive families. CARA was designated as Central Authority under the Hague Convention on Protection of Children and Co-operation in respect of Inter-country Adoptions (1993) in 2003.

1.1.3 Under Section 68 of the Juvenile Justice (Care and Protection of Children) Act, 2015, CARA

has been mandated to perform the following functions :-

- (a) To Promote in-country adoptions and to facilitate inter-State adoptions in coordination with State Agencies;
- (b) To regulate inter-country adoptions;
- (c) To frame regulations on adoption and related matters from time to time, as may be necessary;
- (d) To carry out the functions of the Central Authority under the Hague Convention on Protection of Children & Cooperation in respect of inter-country adoption;
- (e) Other functions as provided under Regulations 37 of the Adoption Regulations, 2017.

1.1.4 Objective of CARA is to work for rehabilitation of children through adoption, while ensuring their best interest.

1.1.5 Vision of CARA is to find a loving and caring family for children in need of care and protection declared legally free for adoption, without parental care, also those who are orphan, abandoned and surrendered.

**1.2 Steering Committee of CARA**

1.2.1 The Steering Committee of CARA has been constituted under Section 69 of the Juvenile Justice (Care and Protection of Children) Act, 2015 by the Ministry of Women and Child Development vide its O.M. No. – CW-

II/26/7/2015-CW-II dated 22/03/2016 with the tenure of two years w.e.f. 15/01/2016. The tenure of aforesaid Steering Committee was extended upto the constitution of new Steering Committee vide Notification No. 3162 dated 10/08/2018 published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (ii), with the tenure of two years w.e.f. 10/08/2018. The composition of Steering Committee of CARA is given below:-

- (a) Secretary, Ministry of Women and Child Development, Government of India – Chairperson (Ex-officio);
- (b) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Authority – Member (Ex-officio);
- (c) Joint Secretary, Ministry of Women and Child Development, Government of India, dealing with Finance – Member (Ex-officio);
- (d) One member from a State Adoption Resource Agency;
- (e) Two members from Specialised Adoption Agencies;
- (f) One adoptive parent;
- (g) One adoptee;
- (h) One advocate or a professor having at least ten years of experience in family law;
- (i) Executive Officer of the Authority.

1.2.2 The names & tenure of the Chairperson & Members during 2019-20 are as under:-

S. No.	Name & Contact Details	Position
1.	Sh. Rabindra Panwar Secretary, Ministry of Women & Child Development, Govt. of India, Shastri Bhawan, New Delhi - 110001. (Upto 31/03/2020)	Chairperson (Ex-officio)
2.	Sh. Ali Raza Rizvi Special Secretary & Financial Advisor, Ministry of Women & Child Development, Govt. of India, Shastri Bhawan, New Delhi - 110001. (Upto 31/03/2020)	Member (Ex-officio)

3.	<p>Sh. Ashish Srivastava Joint Secretary, Ministry of Women &amp; Child Development, Govt. of India, Shastri Bhawan, New Delhi - 110001. (Period from 01/04/2019 to 03/07/2019)</p> <p>Ms. Aastha Saxena Khatwani Joint Secretary, Ministry of Women &amp; Child Development, Govt. of India, Shastri Bhawan, New Delhi - 110001. (Since 04/07/2019 upto 31/03/2020)</p>	Member (Ex-officio)
4.	<p>Dr. (Ms.) M. Geeta Secretary (Chairperson, SARA), Department of Women &amp; Child Development, Government of Chhattisgarh, Mahanadi Bhawan, Naya Raipur, Chhattisgarh - 492002. [Representing State Adoption Resource Agency (SARA), Chhattisgarh] (Upto 01/07/2019)</p> <p>Sh. Siddhartha Komal Singh Pardeshi Secretary (Chairperson, SARA), Department of Women &amp; Child Development, Government of Chhattisgarh, Mahanadi Bhawan, Naya Raipur, Chhattisgarh - 492002. [Representing State Adoption Resource Agency (SARA), Chhattisgarh] (Since 02/07/2019 upto 31/03/2020)</p>	Member
5.	<p>Ms. Garima Yadav Director, Department of Women Welfare, Government of Uttar Pradesh, Jawahar Bhawan, 8th Floor, Ashok Marg, Lucknow, Uttar Pradesh - 226001. [Representing Rajkiya Bal Greh, Rampur, UP - Government run Specialised Adoption Agency (SAA)] (Upto 15/07/2019)</p> <p>Sh. Manoj Kumar Roy Director, Department of Women Welfare, Government of Uttar Pradesh, Jawahar Bhawan, 8th Floor, Ashok Marg, Lucknow, Uttar Pradesh - 226001. [Representing Rajkiya Bal Greh, Rampur, UP-Government run Specialised Adoption Agency (SAA)] (Since 16/07/2019 upto 31/03/2020)</p>	Member
6.	<p>Dr. (Ms.) Prajakta Kulkarni Founder / Director, Snehanakur Adoption Centre, Naval Estate, Plot No. 12, Sr. No. 416/1, Nearby Sandeep Hotel, Ahmednagar-Pune Road, Kedgaon, Ahmednagar, Maharashtra - 414005. [Representing NGO run Specialised Adoption Agency (SAA)] (Since 10/08/2018)</p>	Member
7.	<p>Dr. (Mrs.) Meena Radhakrishna Flat No. - 535, ANTARA, Purukul Road, Guniyal Gaon, P.O. - Sinola, Dehradun, Uttarakhand - 248003. [Adoptive Parent] (Since 10/08/2018)</p>	Member
8.	<p>Ms. Priya Srinivasan 7039, B-10, Vasant Kunj, New Delhi - 110070. [Adoptee] (Since 10/08/2018)</p>	Member

9.	Ms. Aparna Bhat A-11, LGF, Rear Side, Neeti Bagh, New Delhi – 110049. <i>[Advocate]</i> <i>(Since 10/08/2018 upto 31/03/2020)</i>	Member
10.	Sh. Deepak Kumar Member Secretary & Chief Executive Officer, Central Adoption Resource Authority, Ministry of Women & Child Development, Govt. of India, West Block-8, Wing-2, R.K. Puram, New Delhi - 110066. <i>(Since 11/07/2016 upto 31/03/2020)</i>	Member Secretary (Ex-officio)

**1.3 Composition of CARA**

1.3.1 Central Adoption Resource Authority is headed by Member Secretary & Chief Executive Officer and has a sanctioned strength of 37 officers and staff.

**1.4 State Adoption Resource Agencies (SARAs)**

1.4.1 State Adoption Resource Agencies (SARAs), setup under the JJ Act, 2015 are financially supported under Child Protection Services Scheme. These are mandated to promote adoption of children in the State. SARA is also expected to function as the State level Resource Centre to coordinate, monitor and develop the adoption program, facilitate the setting up of Specialized Adoption Agencies (SAAs), maintain a comprehensive list of all such agencies, ensure that all adoptions/permanent placements of children are done in accordance with the Laws & Regulations, help maintain a centralized web-based database of adoptable children with the help of District Child Protection Unit, promote linkage with Child Care Institution (CCIs) and supervise the work of SAA. It also ensures coordination amongst the agencies and CCI and makes efforts to address delays in the adoption process both during pre-adoption and adoption stages. A list of SARAs is placed at **Appendix-A**. The SARAs are required to furnish the name, address and contact details of the SAA, along with copies of certificate or letter of recognition or renewal to Central Adoption Resource Authority, as soon as the recognition or renewal is granted to such agencies.

**1.5 District Child Protection Units (DCPUs)**

1.5.1 The DCPUs are District level child protection agencies set up under Child Protection Services Scheme (erstwhile ICPS). They are responsible for identifying orphaned, abandoned and surrendered children in the district and get them declared legally free for adoption by Child Welfare Committee (CWC). They are assisted by the Specialised Adoption Agency (SAA) and Child Care Institution (CCI). They also need to ensure that the Child Study Report and Medical Examination Report are uploaded on the Child Adoption Resource Information and Guidance System (CARINGS) by the SAA within ten days from the date a child is declared legally free for adoption; facilitate the linkage of CCI with SAA in the same or other districts to facilitate adoption and track the progress of adoption of each child.

1.5.2 In addition, DCPUs are required to assist the CWCs in the restoration effort and in completing the process for declaring the orphaned, abandoned or surrendered children legally free for adoption, including publishing information of the child in newspapers, obtaining the social investigation report from the probation officer and non-traceable report from police with the help of SAA, wherever required. State-wise figures of DCPUs linked with CARA through respective SARAs is at **Appendix-B**.

**1.6 Specialised Adoption Agencies (SAAs)**

1.6.1 The State Government shall recognise one or more institutions or organisations in each district as a SAA, in such a manner as may be provided in the Adoption Regulations framed by the Authority,

for the rehabilitation of orphaned, abandoned or surrendered children, through adoption and non-institutional care, as per Section 65(1) of the Juvenile Justice (Care and Protection of Children) Act, 2015.

1.6.2 SAA is responsible for the care, protection and well-being of every child in its charge. SAA plays an important role in rehabilitation of a child through adoption and in facilitating the Prospective Adoptive Parents. It maintains online database of each child to be adopted and prepares all documents related to children. It also prepares home study report of the aspiring parents and functions in a manner as stipulated under Adoption Regulations, 2017. At present, there are both government run and non-government run agencies recognised by their respective States to place children in adoption (both In-country and Inter-country) adoption. State-wise list of SAAs is placed at **Appendix-C**.

### 1.7 Authorized Foreign Adoption Agencies (AFAAs)

1.7.1 CARA authorizes Foreign Adoption Agencies for sponsoring applications of Prospective Adoptive Parents (PAPs) living in a foreign country which

include Non Resident Indians, Overseas Citizens of India and foreigners. These are also accredited agencies in the receiving countries (as defined in the Hague Convention) to process cases of Inter-Country Adoptions. The AFFAs are required to register the PAPs interested to adopt children from India and to complete their Home Study Report expeditiously; follow-up with SAA for ensuring early adoption after receipt of No Objection Certificate for adoption from the Central Authority and take up such other activities as mandated for them in the “Adoption Regulations, 2017”. Country-wise figures of AFFAs recognized by CARA is at **Appendix-D**.

### 1.8 Central Authorities (CAs) and Indian Diplomatic Missions (IDMs) Abroad

1.8.1 In some of the Hague ratified countries, Central Authorities (counterpart of CARA) themselves sponsor and register the cases of PAPs desirous of adopting a child from India. In some of the Non-Hague countries, Indian Diplomatic Missions are also engaged in sponsoring the cases of Non-Resident Indians and Overseas citizens of India to adopt from India.

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RA

# ACTIVITIES

## 2.1 Child Adoption Resource Information & Guidance System (CARINGS)

2.1.1 The Adoption Regulations, 2017 notified under the JJ Act, 2015 provides that all adoptions shall be registered on Child Adoption Resource Information and Guidance System (CARINGS). The adoption Procedure has been made simpler by the Central Adoption Resource Authority (CARA) with the online portal called Child Adoption Resource Information and Guidance System (CARINGS), which brings transparency in the adoption system. It is now mandatory for every Prospective Adoptive Parent (PAP) to register online for adopting a child under the provisions of the JJ Act, 2015.

2.1.2 This web based monitoring system provides a transparent and fully automated system for entering the details of the children by SAAs as well as registration for adoption by PAPs. It aims at providing fair and equal chance to every child for getting adopted. It facilitates expeditious and smooth adoption, thereby ensuring accountability of implementing agencies. It also engages the network of stakeholders and maintains a national database to enable effective policy making and research. CARINGS provides online monitoring of the adoption and post adoption process by CARA at National level and SARA at the State level and DCPU at the District level.

2.1.3 Salient features of CARINGS have been enumerated as under :-

- (a) Bringing transparency in the adoption process;
- (b) Minimizing delays in the adoption process;
- (c) Enabling prospective adoptive parents (PAPs) to take informed decisions;
- (d) Obtaining intelligent analysis from the database for helping in taking policy decisions;

(e) Bringing improvements in the adoption system by providing online monitoring of the adoption and post adoption process by CARA at central level and SARA/State Government at the state level;

(f) Creating a database for diligent policy planning;

(g) Creating linkages between adoption agencies and child care institutions to have the complete database of all children without parental care, so that they can be placed in a family at the earliest;

(h) Enabling profiling of the child & the parents for better matching and facilitating parents desiring to adopt, by providing them relevant information and status track.

2.1.4 Benefits of CARINGS :-

(a) CARINGS provides platform for collaboration of CARA with around 469 specialized adoption agencies, 666 District Child Protection Units and 34 State Adoption Resource Agencies within the country and international bodies ie., Central Authorities of receiving countries, 65 AFAAs, 49 Central Authorities and Indian Diplomatic Missions Abroad for facilitating adoptions.

(b) Child Adoption Resource Information & Guidance System (CARINGS) is the fulcrum of the adoption process. It has excelled as an e-governance tool and it has been acknowledged as the only system or platform through which legal adoptions can be processed.

(c) CARINGS has helped the organization in the following ways :-

- (i) Monitoring adoption process online to understand delays at various levels and plug gaps in the system, if required;

- (ii) Data analysis for taking important decisions in a timely manner;
- (iii) Registration of adoption agencies on CARINGS;
- (iv) Online registration of PAPs;
- (v) Early placement of special needs children;
- (vi) Online Medical Examination Report (MER);
- (vii) Adoption of children placed in CCl through linkage with SAA;
- (viii) Ensuring priority to domestic adoption.

#### 2.1.5 Various Operational Modules in place :-

- (a) Resident Indian PAPs (Prospective Adoptive Parents);
- (b) Specialised Adoptive Agencies (SAAs);
- (c) District Child Protection Units (DCPUs);
- (d) State Adoption Resource Agencies (SARAs);
- (e) Authorised Foreign Adoption Agencies (AFAAs);
- (g) Central Adoption Resource Authority (CARA).

#### 2.1.6 Training related to CARINGS :-

CARA has been organising a number of training programmes for CARINGS and getting feedback from the participants about regional needs and requirements as part of the Three Days Residential Training Programme for Social Workers.

## 2.2 Training & Development

2.2.1 In order to train and spread awareness on the Adoption Programme, CARA has been organizing orientation and training programmes for various

stakeholders, to promote legal adoptions in the country. Details are as enumerated underneath :-

S. No.	Details of the Programme	No of interactions during the year 2019-2020
(a)	One Day State Orientation Programmes	04
(b)	Three Days Residential Training Workshops for Social Workers	11
(c)	Judicial Training Programmes	03
(d)	Other Training Programmes	09
(e)	Adoption Seminar and Adoptive Families Meet	05
(f)	Review Meeting of Delhi on Implementation of the Adoption Programme	01
(g)	National Consultative Workshop on Adoption	01
(h)	Annual Day of CARA	01

2.2.2 One Day State Orientation Programmes : The State Level One Day Orientation programmes are being conducted for Multi Stakeholder participants comprising of representatives from Specialized Adoption Agencies (SAAs), District Child Protection Units (DCPUs), Child Welfare Committees (CWCs), State Adoption Resource Agencies (SARAs), State Government Departments dealing with Adoption, Social Workers and Adoptive Parents. Following orientation/awareness programmes have been conducted during the year 2019-2020 :-

S. No.	Training Programme	Place/State	Date of Programme	No. of Participants
(i)	Hands-on Training Programme on CARINGS and Adoption Regulations, 2017	Imphal (Manipur)	18th May, 2019	108
(ii)	State Level Orientation Programme on Adoption Regulations, 2017 and CARINGS	Bhubaneswar (Odisha)	4th June, 2019	116
(iii)	State Level Orientation Programme Adoption Regulations, 2017 and CARINGS	Jaipur (Rajasthan)	11th June, 2019.	76



Imphal, Manipur (18th May, 2019)



Bhubaneswar, Odisha (4th June, 2019)



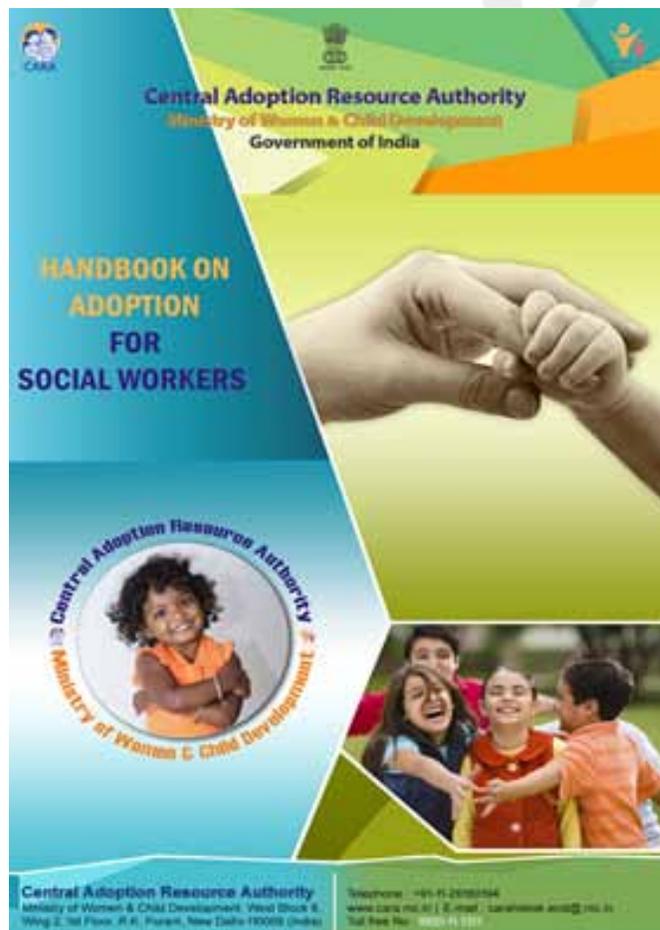
Jaipur, Rajasthan (11th June, 2019)



2.2.3 Three Days Residential Training Workshop for Social Workers: A Sub Committee of experts was constituted on 11/01/2019, as per the directions of the 18th Steering Committee Meeting of CARA held on 26th November, 2018 for training of Social Workers. The first training for the Social Workers of SAAs and DCPUs of Delhi was organized in March 2019. The subcommittee has developed a Handbook for the social workers. The Sub Committee was headed by Dr. Meena Radhakrishna as Chairperson alongwith Dr. Vinita Bhargava, Ms. Nina Nayak, Ms. Seema Khandekar, Ms. Radha Nagesh, Dr. Neelima Mehta, Dr. Bhavneet Bharti, Ms. Sindhu Naik, Dr. Shoba Srinath and Ms. Kavita Bhandari as Members.

2.2.4 Under this Pilot project a total of 11 training workshops were organized covering 14 states.

### Handbook on Adoption for Social Workers



S. No.	Three Days Residential Training Workshop for Social Workers (States/UTs covered)	Place	Programme Dates	Number of Participants
(i)	Chhattisgarh	Raipur, Chhattisgarh	26 <sup>th</sup> to 28 <sup>th</sup> April, 2019	97
(ii)	Andhra Pradesh & Telangana	Bapatla, Guntur, Andhra Pradesh	10 <sup>th</sup> to 12 <sup>th</sup> June, 2019	95
(iii)	Karnataka	Bengaluru, Karnataka	10 <sup>th</sup> to 12 <sup>th</sup> July, 2019	78
(iv)	Kerala	Thiruvananthapuram, Kerala	17 <sup>th</sup> to 19 <sup>th</sup> July, 2019	45
(v)	West Bengal & Sikkim	Kolkata, West Bengal	7 <sup>th</sup> to 9 <sup>th</sup> August, 2019	74
(vi)	Bihar	Patna, Bihar	23 <sup>rd</sup> to 25 <sup>th</sup> September 2019	125
(vii)	Orissa & Jharkhand	Bhubaneshwar, Odisha	31 <sup>st</sup> October, to 02 <sup>nd</sup> November, 2019	85
(viii)	Gujarat	Ahmedabad, Gujarat	18 <sup>th</sup> to 20 <sup>th</sup> December 2019	83
(ix)	Uttar Pradesh	NIPCCD, Lucknow Uttar Pradesh	20 <sup>th</sup> to 22 <sup>nd</sup> January 2020	71
(x)	Maharashtra	Pune, Maharashtra	11 <sup>th</sup> to 13 <sup>th</sup> February 2020	100
(xi)	Tamil Nadu	Chennai, Tamil Nadu	4 <sup>th</sup> to 6 <sup>th</sup> March 2020	100



*Raipur, Chattisgarh  
(26th – 28th April, 2019)*



*Bapatla, Guntur, Andhra Pradesh  
(10th – 12th June, 2019)*



*Bengaluru, Karnataka  
(10th – 12th July, 2019)*



*Thiruvananthapuram, Kerala  
(17th – 19th July, 2019)*



Kolkata, West Bengal  
(7th – 9th August, 2019)



Patna, Bihar  
(23rd – 25th September, 2019)



Bhubaneswar, Odisha  
(31st October - 2nd November, 2019)



Lucknow, Uttar Pradesh  
(20th - 22nd January, 2020)



Puna, Maharashtra  
(11<sup>th</sup> - 23<sup>rd</sup> February, 2020)



Chennai, Tamil Nadu  
(4th - 6th March, 2020)

2.2.5 Judicial Training Programmes: CARA has been conducting training programmes for Judicial officers to apprise them about the Juvenile Justice (Care and Protection of Children)

Rules, 2016 and Adoption Regulations, 2017 and their role in facilitating the adoption. The following Orientation Programmes were conducted during the year 2019-20:-

S. No.	Training Programme	Place/State	Date of Programme	No. of Participants
(i)	Orientation on processing of Inter-country adoption cases	National Judicial Academy, Bhopal	24 <sup>th</sup> November, 2019	50
(ii)	Workshop on Laws of Adoption	Sikkim Judicial Academy, Sokeythang	26 <sup>th</sup> November, 2019	180
(iii)	Training of Judicial Officers on adoption under J.J. Act, 2015	Odisha Judicial Academy, Cuttack, Odisha	7 <sup>th</sup> March, 2020	50



National Judicial Academy, Bhopal  
(24th November, 2019)



Sikkim Judicial Academy, Sokeythang  
(26th November, 2019)

2.2.6 Other Training Programmes: CARA organized training programmes for its officers, staff and the visiting delegations of student of various Universities/Institutes. It also

provided Resource Persons for trainings being organized by states. Details of these training programmes are as under:-

S. No.	Training Programme	Place	Date of Programme	No. of Participants
(i)	Skill Building Programme For Senior Officers of MWCD, Madhya Pradesh	Bhopal, Madhya Pradesh (Organised by State Govt)	26 <sup>th</sup> July, 2019	60
(ii)	Refresher training programme for Child Welfare Committee on the JJ Act, 2015, Adoption Regulations 2017 and CARINGS	Pune, Maharashtra (Organised by State Govt)	19 <sup>th</sup> to 22 <sup>th</sup> August, 2019	150
(iii)	Students from Delhi Metropolitan College of Law, Indraprastha University were sensitized on Role and Responsibilities of CARA and Adoption Laws and Regulations	CARA Conference Hall	21 <sup>st</sup> August, 2019	40
(iv)	Sensitization workshop for students of JEMTC-JIMS Engineering Management Technical Campus, Guru Gobind Singh Indraprastha University	Greater Noida (NCR)	27 <sup>th</sup> August, 2019	289
(v)	Workshop on the JJ Act, 2015 and Adoption Regulations, 2017 for CWC, DCPU & Welfare Officers of Govt run CCLs of West Delhi	West Delhi (Organised by the State Govt)	30 <sup>th</sup> August, 2019	25
(vi)	Demonstration of CARINGS for CARA Staff by NIC	CARA Conference Hall	3 <sup>rd</sup> October, 2019	40
(vii)	Regional level training cum workshops to stop the menace of illegal adoptions organized by State Government of Punjab	Patiala, Punjab	16 <sup>th</sup> December, 2019	260
(viii)	Students from University School of Law, Gujarat University were given orientation by CARA on JJ Act, 2015 and the Adoption Regulations 2017	CARA Conference Hall	18 <sup>th</sup> December, 2019	83
(ix)	Regional level training cum workshops to stop the menace of illegal adoptions organized by State Government of Punjab	Bathinda, Punjab	20 <sup>th</sup> December, 2019	220



*Skill Building Programme for Senior Officers of MP at Bhopal  
(26th July, 2019)*



*Refresher Training Programme for CWCs at Pune, Maharashtra  
(19th -22nd August, 2019)*



*Students of Delhi Metropolitan College briefed by CARA  
(21st August, 2020)*



*Sensitisation Workshop for Students at JIMS, NOIDA  
(27th August, 2019)*



*Workshop in West Delhi (30th August, 2019)*



*Demonstration on CARINGS (03rd October, 2019)*



*Regional Workshop to stop illegal adoption at Patiala  
(16th December, 2019)*



*Students from University School of Law, Gujarat University  
(18th December, 2019)*



*Regional Workshop to stop illegal adoption at Bathinda (20th December, 2019)*

2.2.7 Adoption Seminar and Adoptive Parents' Meet: Post Adoption Follow-up is an important aspect of the entire Adoption Programme, to ensure the well being of the child in new surroundings. Adoption Seminars and Adoptive Families' Meet, serve twin purpose of gauging the success of adoption in

Adoptive Families and at the same time create awareness regarding adoption and its process. To attain incremental progress in this aspect, following Adoption Seminars and Adoptive Families' Meet were conducted during the year 2019-2020:-

S. No.	Training Programme	Place/State	Date of Programme	No. of Participants
(i)	Adoption Seminar and Adoptive Parents' Meet	New Delhi	09 <sup>th</sup> November, 2019	166
(ii)	Regional Awareness Meet with Adoptive & Prospective Parents and other stakeholders	Chandigarh	14 <sup>th</sup> November, 2019	358
(iii)	Adoptive Parents & Prospective Adoptive Parents Meet	Guwahati (Assam)	26 <sup>th</sup> November, 2019	180
(iv)	Adoptive Parents & Prospective Adoptive Parents Meet	Kolkata (West Bengal)	18 <sup>th</sup> January, 2020	150
(v)	Adoptive Parents & Prospective Adoptive Parents Meet	Pune (Maharashtra)	14 <sup>th</sup> February, 2020	200



*Adoption Seminar and Adoptive Parents' Meet at New Delhi (9th November, 2019)*



Adoption Seminar and Adoptive Parents' Meet at New Delhi (9th November, 2019)



Chandigarh (14th November, 2019)



Guwahati, Assam (26th November, 2019)



Kolkata, West Bengal (18th January, 2020)



Pune, Maharashtra (14th February, 2020)

2.2.8 Review Meeting of Delhi State on Implementation of the Adoption Programme: The Review Meet in Delhi was conducted on 21st October, 2019 at Dr. Ambedkar International Centre, Janpath, New Delhi, to review the implementation of the Adoption Programme in Delhi and the way

forward. It was chaired by CEO, CARA and attended by 81 participants from SAA, CWC, DCPUs and SARA of the NCT of Delhi. Secretary, Department of Women and Child Development, Govt of NCT of Delhi graced the occasion with other senior officers from the department.



*Review Meeting of Delhi State on Implementation of the Adoption Programme at Dr. Ambedkar International Centre, Janpath, New Delhi (21st October, 2019)*



2.2.9 National Consultative Workshop on Child Adoption: CARA organized a National Consultative Workshop on Implementation of the Adoption Programme by States & UTs on 14th January, 2020 at Nehru Memorial Museum and Library Auditorium, Teen Murti Bhavan, New Delhi. The occasion was graced by Smt. Smriti Zubin Irani the Hon'ble Minister Women and Child Development and attended by Secretary, MWCD alongwith other senior officers of the Ministry, States and UTs. Hon'ble Minister encouraged the delegates from the States to share their views about the present process of adoption, difficulties being

faced by them and invited suggestions to make the process more efficient.

2.2.10 She urged all stakeholders to work for expansion of adoption programme in the country including various advocacy and awareness activities for promoting legal adoption in the country; strengthening adoption counseling at district level particularly for older children and prospective parents desirous of adoption; improving quality of home study reports to further strengthen adoption programme in the country :



*National Consultative Workshop on Child Adoption at Nehru Memorial Museum and Library Auditorium, Teen Murti Bhavan, New Delhi (14th January, 2020)*





National Consultative Workshop on Child Adoption at Nehru Memorial Museum and Library Auditorium, Teen Murti Bhavan, New Delhi (14th January, 2020)

2.2.11 5th Annual Day of CARA : CARA organised its 5th Annual Day on 15th January, 2020 at the India Islamic Cultural Centre, Lodhi Road, New Delhi. The occasion was graced by Shri Rabindra Panwar, Secretary MWCD, Shri Ajay Tirkey, Special Secretary MWCD, Smt Aastha Saxena Khatwani, Joint Secretary

MWCD among other senior officers of the Ministry & Government of NCT of Delhi. A presentation of the journey of CARA was given by CEO CARA. The event was celebrated by organising cultural activities and unveiling Souvenirs of CARA like Wall Calendar, Table Calendar, Coaster and Wall Clock etc.



5th Annual Day at India Islamic Cultural Centre, Lodhi Road, New Delhi (15th January, 2020)

## 2.3 Inspection & Monitoring

2.3.1 As mandated under the JJ Act, 2015 and Adoption Regulations, 2017, CARA is required to inspect and monitor the activities of Specialised Adoption Agencies (SAAs) to ensure the fact that agencies comply with various provisions of the Act and Regulations. During the year, CARA officials visited 53 SAAs in different parts of the country.

### Summary of Inspections carried out during the year 2019-2020

S. No.	State/UT	No. of Adoption Agencies inspected/ visited
1.	Andhra Pradesh	04
2.	Assam	03
3.	Bihar	01
4.	Chandigarh	01
5.	Chhattisgarh	02
6.	Gujarat	02
7.	Haryana	01
8.	Himachal Pradesh	01
9.	Jharkhand	05
10.	Karnataka	02
11.	Kerala	02
12.	Madhya Pradesh	07
13.	Maharashtra	05
14.	Odisha	03
15.	Punjab	02
16.	Puducherry	02
17.	Sikkim	02
18.	Tamil Nadu	02
19.	Telangana	02
20.	Uttar Pradesh	02
21.	West Bengal	02
---	<b>TOTAL</b>	<b>53</b>

#### Andhra Pradesh

Districts Covered : Chittoor, Vishakapatnam, Krishna and East Godavari

Number of Specialized Adoption Agencies inspected : 04

1. SAA-Shishu Vihar, Chittoor
2. SAA-Women and Child Development Agency, Visakhapatnam

3. SAA-Sishugruha Krishna, Daddys Home Care, Krishna
4. SAA-Sishugruha, East Godavari



#### Assam

Districts Covered : Lakhimpur, Tinsukia and Jorhat Number of Specialized Adoption Agencies inspected : 03

1. SAA-Jagriti Sanmilita Unnayan Kendra, Lakhimpur
2. SAA-Shanti Seva Ashram, Tinsukia
3. SAA-Swaraj NGO, Jorhat



**Bihar**

District Covered : Begusarai

Number of Specialized Adoption Agency inspected : 01

- 1. SAA Begusarai

**Chandigarh**

District Covered : Chandigarh

Number of Specialised Adoptin Agency inspected : 01

- 1. SAA- Haryana State Council for Child Welfare, Chandigarh



**Chhattisgarh**

Districts Covered : Bilaspur and Raipur

Number of Specialized Adoption Agencies inspected : 02

- 1. SAA- Bilaspur Sewa Bharti, Bilaspur
- 2. SAA- Matrechhaya Sewa Bharti, Raipur



**Gujarat**

Districts Covered : Godhra and Baroda

Number of Specialized Adoption Agencies inspected : 02

- 1. SAA-Godhra Nari Kendra Lady Reception Centre, Panchmahal
- 2. SAA-Baroda State Home for Women, Baroda



**Haryana**

Districts Covered : Sonipat

Number of Specialized Adoption Agencies inspected : 01

- 1. SAA- Shishu Grah Bal Gram Rai, Sonipat

## Himachal Pradesh

District Covered : Shimla

Number of Specialized Adoption Agency inspected : 01

1. SAA-Himachal Pradesh Council For Child Welfare, Chotta Shimla



## Jharkhand

Districts Covered : Simdega, Ranchi, Hazaribagh and Khunti

Number of Specialized Adoption Agencies inspected : 05

1. SAA- Guru Gobind Singh Asralaya, Simdega
2. SAA- Karuna NMO, Ranchi
3. SAA- Srijan Foundation, Hazaribagh
4. SAA- Sahyog Village, Ranchi
5. SAA- Sahyog Village, Khunti



## Kerala

Districts Covered : Malappuram and Thiruvananthapuram

Number of Specialized Adoption Agencies inspected : 02

1. SAA-Sisuparipalana Kendram, Malappuram
2. SAA-Kerala State Council for Child Welfare, Thiruvananthapuram



## Karnataka

Districts Covered : Kalburgi and Vijayapur

Number of Specialized Adoption Agencies inspected : 02

1. SAA- Shree Siddeshwar Vidhya Peettha (R) Talikoti, Vijayapur
2. SAA- Amulya (G) Shishu Gruha, Kalburgi



## Madhya Pradesh

Districts Covered : Indore, Vidisha, Damoh, Sagar, Guna and Gwalior

Number of Specialized Adoption Agencies inspected : 07

1. SAA- Rajkiya Bal Sarkansan Ashram, Indore
2. SAA- Sewa Bharti Matriya Chhaya, Indore

3. SAA-Vidisha Social Welfare Organization, Vidisha
4. SAA-Bal Bhavan Aadharshila Sansthan Marutal, Damoh
5. SAA-St Francis Sevadham, Sagar
6. SAA-Maa Swarup Ashram, Guna
7. SAA-Sewa Bharti, Gwalior

### Maharashtra

Districts Covered : Mumbai and Pune

Number of Specialized Adoption Agencies inspected : 05

1. SAA-Indian Association for Promotion of Adoption & Child Welfare, Mumbai
2. SAA-St. Catherines Home, Mumbai
3. SAA-Arun Ashray Charitable Trust, Pune
4. SAA- Ms Renuka Mahajan Trust, Pune
5. SAA-Society of Friends of the Sasson Hospital (Sofosh), Pune



### Odisha

Districts Covered : Keonjhar, Mayurbhanj

Number of Specialized Adoption Agencies inspected : 03

1. SAA- Manoj Manjari Sishu Bhawan, Keonjhar
2. SAA- Rural Development Action Cell, Mayurbhanj
3. SAA-Self Realisation Mission, Keonjhar



### Punjab

Districts Covered : Amritsar and Jalandhar

Number of Specialized Adoption Agencies inspected : 02

1. SAA-All India Pingalwara Charitable Trust, Amritsar
2. SAA-Bhai Ghanayya Ji Charitable Trust, Jalandhar



### **Puducherry**

District Covered : Pondicherry

Number of Specialized Adoption Agency inspected : 02

1. SAA- Cluny Childrens' Home
2. SAA- Immaculate Joy Home

### **Sikkim**

Districts Covered : Namchi and Gangtok

Number of Specialized Adoption Agencies inspected : 02

1. SAA-Drishti, Namchi
2. SAA-Mamtalaya, Gangtok

### **Tamil Nadu**

Districts Covered : Kancheepuram and Chennai

Number of Specialized Adoption Agencies inspected : 02

1. SAA-Varshini Illam Trust, Kancheepuram
2. SAA- Bala Mandir Kamaraj Trust, Chennai



### Telangana

Districts Covered : Nalgonda and Adilabad

Number of Specialized Adoption Agencies inspected : 02

1. SAA-Nalgonda Shishu Greh, Nalgonda
2. SAA-Project Director, Adilabad



### Uttar Pradesh

Districts Covered : Agra and Mathura

Number of Specialized Adoption Agencies inspected : 02

1. SAA- Rajkiya Bal Greh, Agra
2. SAA-Rajkiya Bal Greh, Mathura

### West Bengal

Districts Covered : Murshidabad and Golabari

Number of Specialized Adoption Agencies inspected : 02

1. SAA-Beldanga Bhagirathi Seva Sadan, Murshidabad
2. SAA-Keuti Purba Daharani Biplabi Sangha, Golabari

### 2.4 Media & Publicity

2.4.1 Under Regulation 37 (13) of Adoption Regulations 2017, CARA is mandated to carry out advocacy, awareness and information, education and communication activities for promoting adoption and other non-institutional child care services either by itself or through its associated bodies.

2.4.2 Bachpan-Creativity Unbounded: A painting and slogan writing competition for children of the Specialised Adoption Agencies (SAA) and Child Care Institutions (CCIs) of Delhi was conducted at Centre for Cultural Resource and Training, Ministry of Culture, Sector 7 Dwarka on 22nd November, 2019. Children from the SAAs and CCIs participated in the event with enthusiasm. The occasion was graced by the Director CCRT; Arrangement for breakfast/refreshment and sumptuous meal was done for the children. Prizes were distributed to the winners and a Story Telling session by the artists of Samarth Theatre Group was also organized for the Children during the event.



*Children expressing their creativity in Painting & Slogan Writing Competition*



*Story Telling session during Painting and Slogan Writing Competition*

2.4.3 Visits to Adoption Agencies in Delhi and Faridabad during International Adoption Month : On the last day of International month of Adoption i.e 30<sup>th</sup> November, 2019, CARA organised visits to the eleven SAAs of Delhi NCR. Officers and staff from Ministry of Women and Child Development

and CARA formed the teams for visiting adoption agencies. Medical and Para Medical staff were also present in the Agencies during visit. Educative & recreational toys and hampers of packed edible items for children were presented to the Agencies by CARA. Senior officers from Ministry and CARA also interacted with the children in these agencies.





2.4.4 Dissemination of message through Social Media : Dissemination through Social Media has been one of the main focus of CARA during the period of the report. Regular update and outreach have been undertaken through the social media platforms like Facebook, Twitter and Youtube. Live Q&A Sessions with CEO CARA were organised on Facebook to respond to the queries /doubts of all the stakeholders instantly. Details of Facebook Live Q&A Sessions are as under :-

- (a) 03<sup>rd</sup> May, 2019 : A total of 8046 people were reached, there were 1700 engagements and 211 questions / queries were responded.
- (b) 17<sup>th</sup> September, 2019 : A total of 9637 people were reached, there were 1831 engagements and 208 questions / queries were responded.
- (c) 4<sup>th</sup> February, 2020 : A total of 12633 people were reached, there were 1735 engagements and 193 questions /queries were responded.

2.4.5 Dissemination through digital theatres in North Eastern States: Keeping in view the special emphasis on the North Eastern States, dissemination of Video Spots through digital theatres was carried out for 39 days in Six North Eastern States (Assam, Arunachal Pradesh, Sikkim, Meghalaya, Nagaland and Tripura) from 12th November, 2019 to 20th December, 2019. Legal adoption, adoption of special needs children and reporting of children found in need of care and protection were the main focus area during advocacy.



2.4.6 Dissemination through Radio Programmes: As part of awareness drive during the International Adoption Month i.e. November 2019, CARA has participated in various programmes on different channels of All India Radio. These were interactive programmes, discussions and question & answer sessions.

- (a) City Lights on FM Rainbow : Discussion on Adoption Programme and process of registration for parents - 8<sup>th</sup> November, 2019.
- (b) Public Speak on FM Gold : Live Phone in Program -18<sup>th</sup> November, 2019.
- (c) Helpline on FM Rainbow : Adoption in India, a Government's initiative on finding family for every child - 20<sup>th</sup> November, 2019.

2.4.7 Discussions on Television :

- (a) Apka Kanoon on Rajya Sabha TV – CARA participated in a Panel discussion on “Legal Procedure of Adoption” in ‘Apka Kanoon’, a weekly programme of Rajya Sabha TV on 19<sup>th</sup> January, 2020. Legal issues related to the Adoption process and subsequent rights, privileges and responsibilities of the child and adoptive parents were discussed with two other panelists on the panel.
- (b) Sarokar on Rajya Sabha TV - CARA participated in a Panel discussion on “Adoption Rules and New Challenges” in ‘Sarokar’ a weekly programme of Rajya Sabh TV on 02<sup>nd</sup> February, 2020. Issues related to the Adoption programme and challenges being faced by all stakeholders were deliberated upon in the programme with three other penalists.



19th January, 2020



2nd February, 2020

2.4.8 Hausla 2019 : As part of Hausla 2019 (annual event of Ministry of Women and Child Development), CARA organised a Painting Competition for the Children of Child Care Institutions participating in Hausla 2019 from across the country on 19th December, 2019. A total of 93 children participated in the painting competition. There were two categories of the children i.e. upto 12 years and above 12 years for assessment of their creativity. The Jury selected three children from each group, who were felicitated for their creativity.



Painting Competition for children of CCIs conducted by CARA as part of HAUSLA 2019 Program (19th December, 2019)

## 2.5 Important Programme Activities

2.5.1 SAA-CCI Linkage: Linkage between Specialised Adoption Agencies (SAAs) and Child Care Institutions (CCIs) have been established with a view to reach every child without parental care. Impetus has been given to the SAA-CCI linkage in the States & UTs as per the order passed by Hon'ble Supreme Court of India for mandatory registration and linkages of CCIs. 5796 CCIs have been linked to SAAs as provisioned in Section 66 of the JJ Act, 2015.

2.5.2 New MER Module: After due deliberation and consistent hard work, New MER Module has been prepared, audited for security concerns and is live now on CARINGS Portal for user trial. However, its deployment will be gradual, so as to enable all SAAs gear up for using it. The module will be helpful for doctors to categorize children medically, based on the parameters set in the module as recommended by the panel of doctors of AIIMS chaired by Dr. Shefali Gulati.

2.5.3 CARA Helpline: The Toll-free Helpline number 1800-111-311 was introduced with three Tele Counsellors answering the queries of PAPs. On an average tele counsellors handle 150 calls per day. The number of queries dealt with through Helpline during the financial year 2019-20 were **35778**.

## 2.6 Constitution of Sub-Committees

2.6.1 Constitution of Sub-Committee Resource persons for the trainings of Legal Professionals on Adoption Related Issues : As per the decision of the Steering Committee in its 23<sup>rd</sup> Meeting (Agenda Point No. 4) held on 15<sup>th</sup> November, 2019, a Sub-Committee of Resource Persons for Training of Lawyers was constituted on 07<sup>th</sup> February, 2020 under chairpersonship of Advocate Aparna Bhatt. The Sub-committee is responsible for creating a comprehensive training module for training programmes, creating IEC material for all the sessions and coordinating/ facilitating initiation

of the training programme in the States and UTs with the help of the respective SARAs.

2.6.2 Constitution of Sub-Committee of Resource persons for the trainings of Mental health Professionals on Adoption Related Issues: As per the decision of the Steering Committee in its 23<sup>rd</sup> Meeting (Agenda Point No. 8) held on 15<sup>th</sup> November, 2019, a Sub-Committee of Resource Persons for Training of Mental Health Professionals was constituted on 20<sup>th</sup> February, 2020 under the chairpersonship of Dr. Rajesh Sagar. The Sub-committee was appointed to conduct TOT for the Mental Health Professionals of the States/ UTs and create a pool of trained Mental Health Professionals. Further, these trained Professionals will carry out training of Mental Health Professionals in the States/UTs, thereby creating sufficient trained professionals at district level for counselling of PAPs and children as well.

## 2.7 Other Initiatives/Activities

2.7.1 Various other activities, events and programmes organized in CARA during the period of report are as under :-

2.7.2 Organisation of 'Hindi Pakhwara' : Hindi Pakhwara was organized from 16<sup>th</sup> to 28<sup>th</sup> September, 2019. Various events like, Essays Writing Competition, Debate Competition, Swarachit Hasya Kavita Path, Noting and Drafting Competition, Samanya Gyan and Rajbhasha Sambandhi Pratiyogita were organized during the 'Hindi Pakhwara'.





2.7.3 Swachhata Hi Sewa Campaign: CARA organized Swachhata Hi Seva campaign on 01st October, 2019. During the campaign various cleanliness activities were carried out in office and surrounding areas. ‘Swachhata Shapath’ was also taken by all officers and employees of CARA to ensure cleanliness everywhere and propagate thought of cleanliness envisioned by ‘Mahatma Gandhi’ in the society as well.

2.7.4 Workshop on Gender Sensitisation and Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013: CARA organized a workshop on “Gender

Sensitisation and Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013” in Conference Hall of CARA on 15th November, 2019 for its officers and staff members. Two Resource Persons from Young Women Christian Association (YWCA) conducted the Workshop at CARA. Range of issues pertaining to Gender were deliberated with the help of Role Play in a very interesting and participatory way to make the people understand nuances of gender equalities and educate them regarding appropriate behavior at workplace and in social interactions and gatherings.



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# STATUTORY COMPLIANCES

## 3.1 Information on the Right to Information (RTI) Act, 2005

3.1.1 CARA has a Nodal Officer for RTI Act, two Central Public Information Officers (CPIOs) (one each from Administration Division and Programme Division) and two Appellate Authorities (AAs) (one each from Administration Division and Programme Division) under the Right to Information (RTI) Act, 2005.

3.1.2 During the year 2019-20, CARA has received a total number of 137 online/offline RTI applications (direct/transferred cases). Out of 137 RTI applications, CPIOs (CARA) have responded and given replies of 114 RTI applications (disposed/transferred) during the year 2019-20. CPIOs (CARA) have given the reply of 01 pending RTI application of the year 2018-19 which was brought forward from the year 2018-19.

3.1.3 Moreover, CARA has received a total number of 09 online/offline Appeal Applications, AAs (CARA) have responded and given reply of all 09 Appeal Applications within time frame during the year 2019-20.

3.1.4 Quarter-wise details of RTI Applications and RTI Appeal Applications are as under :-

### (a) RTI Applications :

Quarter	No. of Online/Offline RTIs (Direct/Transferred cases) received	No. of Online/Offline RTIs Disposed/Transferred	No. of Online/Offline RTIs pending which were carried forward to next qtr.
1 <sup>st</sup> Qtr	31	22	09
2 <sup>nd</sup> Qtr	57	64	02
3 <sup>rd</sup> Qtr	25	25	02
4 <sup>th</sup> Qtr	24	03	23
<b>Total</b>	<b>137</b>	<b>114</b>	<b>36</b>

### (b) RTI Appeals :

Quarter	No. of Online/Offline Appeals (Direct/Transferred cases) received	No. of Online/Offline Appeals Disposed/Transferred	No. of Online/Offline Appeals pending which were carried forward to next qtr.
1 <sup>st</sup> Qtr	02	02	-
2 <sup>nd</sup> Qtr	01	01	-
3 <sup>rd</sup> Qtr	05	04	01
4 <sup>th</sup> Qtr	01	02	-
<b>Total</b>	<b>09</b>	<b>09</b>	<b>-</b>

## 3.2 Grievance Management

3.2.1 Details of grievance received through various means and responses thereto during the period of report :-

Type of Grievance/query	Total number of grievance/queries received	Total number of grievance/queries responded
PMO PG/CP GRAM	48	47
Grievances	6302	6302
Grievance Appeals	92	92

## 3.3 Information on Sexual Harassment of Women at Workplace

3.3.1 CARA has in place an Internal Complaint Committee on Sexual Harassment of Women at Workplace.

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# DATABASE

## 4.1 Adoption Data (Consolidated) during last three years :-

Adoptions	2017-2018	2018-2019	2019-2020
In-country	3276	3374	3351
Inter-country	651	653	394

## 4.2 Details of State & Gender-wise Adoption Data (In-country & Inter-country) for the year 2019-2020 :-

S. No.	State/UT	In-country			Inter-country		
		Male	Female	Total	Male	Female	Total
1.	Andaman and Nicobar Island	02	00	02	-	-	-
2.	Andhra Pradesh	59	72	131	03	25	28
3.	Assam	59	49	108	02	01	03
4.	Arunachal Pradesh	01	0	01	-	-	-
5.	Bihar	34	91	125	07	18	25
6.	Chandigarh	03	04	7	02	01	03
7.	Chhattisgarh	27	41	68	04	08	12
8.	Dadar and Nagar Haveli	0	05	5	-	-	-
9.	Delhi	39	62	101	09	14	23
10.	Goa	04	06	10	-	-	-
11.	Gujarat	36	63	99	09	08	17
12.	Haryana	27	54	81	05	09	14
13.	Himachal Pradesh	03	02	5	-	-	-
14.	Jharkhand	40	36	76	03	04	07
15.	Karnataka	111	150	261	09	12	21
16.	Kerala	56	59	115	04	06	10
17.	Madhya Pradesh	80	79	159	08	13	21
18.	Maharashtra	251	318	569	26	31	57
19.	Manipur	02	09	11	02	00	02
20.	Meghalaya	03	11	14	01	00	01
21.	Mizoram	14	17	31	00	01	01
22.	Nagaland	08	04	12	00	01	01
23.	Odisha	104	118	222	13	18	31
24.	Puducherry	07	06	13	00	01	01
25.	Punjab	21	39	60	08	12	20
26.	Rajasthan	63	100	163	05	11	16
27.	Sikkim	15	13	28	02	00	02
28.	Tamil Nadu	127	163	290	03	06	09
29.	Telangana	32	81	113	04	12	16
30.	Tripura	10	12	22	00	01	01
31.	Uttar Pradesh	84	147	231	09	24	33

32.	Uttrakhand	05	05	10	00	01	01
33.	West Bengal	86	122	208	07	11	18
---	<b>Total</b>	<b>1413</b>	<b>1938</b>	<b>3351</b>	<b>145</b>	<b>249</b>	<b>394</b>

#### 4.3 Details of Country & Gender-wise Adoption Data (Inter-country Adoption of India Children) for the year 2019-20 :

S. No.	Country	Male	Female	Total
1.	Australia	02	02	04
2.	Austria	00	01	01
3.	Belgium	02	05	07
4.	Canada	08	15	23
5.	Czech Republic	00	01	01
6.	Denmark	01	02	03
7.	Finland	00	03	03
8.	France	04	03	07
9.	Germany	00	02	02
10.	Ireland	01	01	02
11.	Italy	43	47	90
12.	Malta	09	15	24
13.	Mauritius	01	00	01
14.	New Zealand	00	07	07
15.	Singapore	00	01	01
16.	Spain	21	44	65
17.	Sweden	05	04	09
18.	U.K.	04	04	08
19.	UAE	02	02	04
20.	USA	42	90	132
---	<b>TOTAL</b>	<b>145</b>	<b>249</b>	<b>394</b>

#### 4.4 Details of Category-wise Adoption Data (In-country) :-

Orphan, Abandoned and Surrendered Adoptions	Relative Adoptions	Step Adoptions
3172	152	27

#### 4.5 Details of Category-wise Adoption Data (Inter-country) :-

Orphan, Abandoned and Surrendered Child Adoptions	Relative Adoptions
365	29

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# ANNEXURES

## 5.1 Appendix-A : State-wise Details of State Adoption Resource Agencies (SARAs) :-

S. No.	State / UT	Concerned SARA	Contact Details
(a)	Andaman and Nicobar Island	State Adoption Resource Agency O/o. Directorate of Social Welfare Andaman and Nicobar Administration South Andaman- 744102	Programme Assistant Telephone : 03192-234646  Email: sara4andaman@gmail.com
(b)	Andhra Pradesh	State Adoption Resource Agency O/o. Department of Women Development & Child Welfare, 4 <sup>th</sup> floor, Jampani Towers, Near Lodge Centre, Amaravathi Road, Guntur, Andhra Pradesh-522006	Programme Manager Mobile : 9703762625,  Programme Officer Mobile : 08121034803, 9963332293  Programme Officer (ICPS) - 8977000229  Email : adoptionandhra@gmail.com apwdcw@gmail.com
(c)	Arunachal Pradesh	Social Welfare Department Government of Arunachal Pradesh Post Box No 227, Naharlaguan, Arunachal Pradesh-791112	Programme Support Staff 8794592625, 9612567539 Email : ar.womanchild@gmail.com
(d)	Assam	State Adoption Resource Agency O/o. State Child Protection Society, Government of Assam, 1 <sup>st</sup> Floor, House No. 46, Survey Bus Stop, Beltola, Guwahati-28, Assam	Programme Manager Mobile : 09864483226  Programme Officer Mobile : 09085962276 Tel : 0361- 2229275, 2265389 Telefax : 0361-2229275  Email : scpsassam@gmail.com, saraassam8@gmail.com
(e)	Bihar	State Adoption Resource Agency 2 <sup>nd</sup> Floor, Apana Ghar, Behind Lalit Bhawan Punaichak, Bailey Road, Patna-800023, Bihar	Programme Manager Mobile : 09955404688  Programme Officer Mobile : 7858901672  Programme Assistant Mobile : 09308784953 Tel. : 0612-2545033  Email: sara-bih@gov.in brajesh1098@gmail.com
(f)	Chandigarh	State Adoption Resource Agency Union Territory Child Protection Society, Additional Town Hall Building, 3 <sup>rd</sup> Floor, Sector 17B, Chandigarh	Programme Manager Mobile : 08146844121 Tel : 0172-2548000  Email : utcpschandigarh@gmail.com

(g)	Chhattisgarh	State Adoption Resource Agency (SARA), Directorate of Women and Child Development, 3 <sup>rd</sup> Floor, Block A, Indrawati Bhawan, Naya Raipur, Raipur – 492001, Chhattisgarh	Sh. Ramesh Sahu, Assistant Director, Mob: 9165358907  Dr. Ramsharan Choukshey Programme Manager Mob: 9827977752  Mr. Ashok Sinha Programme Officer Mob: 9827484691 Telefax: 0771-2220006  Email: cgsara2015@gmail.com
(h)	Dadra & Nagar Haveli and Daman & Diu	State Adoption Resource Agency The Child Protection Services, DI/4, Govt Qtrs, Dholar, Moti Daman	Programme Manager Mobile : 9879573299, 9601286819 Tele : 0260-2230085 Email : dnhsara@gmail.com, icpsswd@ gmail.com
(i)	Delhi	Department of Women & Child Development 5 <sup>th</sup> Floor, ISBT Building, Kashmiri Gate, Delhi – 110006	Programme Officer Mobile : 09911813487  Email: saraarcdelhi@gmail.com
(j)	Goa	State Adoption Resource Agency O/o. Directorate of Women & Child Development Department, 2 <sup>nd</sup> Floor, Old Education Building, 18 <sup>th</sup> June Road, Panaji, Goa - 403001	Programme Officer Mobile : 8329358365 Probation Officer (HQ) Tel. : 0832-9358365, Fax : 0832-2426112  Email : dir-wcd.goa@nic.in
(k)	Gujarat	State Adoption Resource Agency Gujarat State Child Protection Society Government of Gujarat, Block 19, 3 <sup>rd</sup> Floor, Old Sachivalaya Dr. Jivraj Mehta Bhavan, Sector-10/A, Gandhinagar, Gujarat - 382010	Programme Manager Mobile : 09737615383  Programme Officer Mobile : 09428606094 Tel. : 079-23242521/ 22/ 23 Fax : 079-23242522 Email : pmsara-gscps-gnr@gujarat.gov.in
(l)	Haryana	State Adoption Resource Agency Women and Child Development Department, Government of Haryana, Bays No. 15-20, Sector 4, Panchkula, Haryana	Programme Manager Tel. : 0172-2560349, Mobile : 7986351627 Email: sara.icps@gmail.com
(m)	Himachal Pradesh	State Adoption Resource Agency O/o. Directorate of Women & Child Development, Government of Himachal Pradesh, Cedar House, Near Himland Hotel, Shimla, Himachal Pradesh – 171001	Programme Manager Mobile : 09418245773 Tel : 0177-2629731 Fax : 0177- 2629731  Email : hscps.icps@gmail.com
(n)	Jharkhand	State Adoption Resource Agency Dept. of Social Welfare Women & Child Development, O/o. Jharkhand State Child Protection Society, Government of Jharkhand, Engineer's Hostel, 2 <sup>nd</sup> Floor, Sector-3, Dhurwa, Ranchi, Jharkhand - 834004	Programme Manager Mobile : 9102205141 9334538212 Tel. : 0651-6573272  Email: sarajharkhand@gmail.com

(o)	Karnataka	State Adoption Resource Agency Directorate Building, Gate No 2, 1st Floor, M.S. Building, Dr. Amedekar Veedhi Road, Bangalore, Karnataka-560001	Deputy Director and Programme Manager Mobile : 09886474749  Programme Officer Mobile : 09108377782, 08022879382 Tel : 080- 22879381, 22879382, 22353776 Fax : 080-22353777  Email : dirwcd@kar.nic.in, jdpdm.dwcd@gmail.com, icpsarakar@gmail.com
(p)	Kerala	State Adoption Resource Agency Women & Child Development Department, Government of Kerala, ICPS-SARA, Poojapura, Thiruvananthapuram, Kerala	Joint Director Mobile : 09447533690  Programme Manager Mobile : 09747499612 Tel No : 0471-2342234  Email : keralasara@gmail.com, icpskerala@gmail.com
(q)	Madhya Pradesh	State Adoption Resource Agency (SARA), Directorate of Women & Child Development Department Vijayaraje Vatsalya Bhawan Anera Hills, Bhopal – 462001 Madhya Pradesh	Additional Director Mobile : 9425442601 Assistant Director Mobile : 9893095804 Programme Officer Mobile : 8770242457 Email : icpsbhopal@gmail.com, icpsscheme.we@mp.gov.in
(r)	Maharashtra	State Adoption Resource Agency Maharashtra State Child Protection Society, 2nd Floor, Commissionerate of Women and Child Development, Government of Maharashtra, 28, Queens Garden, Near Old Circuit House, Pune 411 001 Maharashtra	Programme Manager Mobile : 9657796535  Programmer Officer Mobile : 7414952726 Tel. : 020-26360063  Email : sara.msccps@gmail.com
(s)	Manipur	State Adoption Resource Agency O/o. Department of Social Welfare, Government of Manipur, Directorate Complex, North A.O.C, AT Line (2 <sup>nd</sup> MR Gate), Imphal, Manipur – 795001	Programme Manager Mobile : 08415902838, 7005183398 Programme Officer Mobile : 08415943378, 7005496181 Email : manipursara@gmail.com
(t)	Meghalaya	State Adoption Resource Agency O/o. The State Child Protection Society Government of Meghalaya, Lower Lanchumiere, Hopkins Road, Shillong- 793001, Meghalaya	Programme Manager Mobile : 09612948543  Programme Officer Mobile : 8014138803, 7005033846 Tel. : 0364-2501268 Fax : 0364-2225978 Email : sara.shillong@gmail.com
(u)	Mizoram	State Adoption Resource Agency Verdant Ridge, House No. 1-61/E-1/B, Dunglea Building, Taitesena Section, Laipuitlang, Aizawal, Mizoram - 796012	Programme Manager Mobile : 09436190895  Programme Officer Mobile : 09862329347 Tel. : 0389-2306957 Email : saramzr@ymail.com, vanaldini@yahoo.com

(v)	Nagaland	State Adoption Resource Agency O/o. State Child Protection Society PR Hills, Near S.P. Office, Aier's Building, Kohima, Nagaland-797001	Programme Manager Mobile : 09436282856  Programme Officer Mobile : 09089979334 Telefax. : 0370-2242979 Email : scpsnagaland@gmail.com, renchumi@yahoo.com
(w)	Odisha	State Adoption Resource Agency Women & Child Development, Mission Shakti Bhawan, Gandamunda, Khandagiri, Bhubaneswar, Odisha -751030	Programme Manager Mobile : 9438345784 Programme Officer Mobile : 09438350598 Tel. : 0674-2353122 Email : pm.sara.od@nic.in, saraodisha09@gmail.com
(x)	Puducherry	State Adoption Resource Agency O/o. Directorate of Social Welfare, Government of Puducherry, No.1, Saradambal Nagar Main Road, Ellaipillaichavady, Puducherry - 605005	Deputy Director cum Programme Manager Mobile : 09843436993, 9043707394 Programme Assistant UT of Puducherry Child Protection Society Mobile : 09043707394 Tel.: 0413-2200088, 2205871/12 Fax : 0413-2206762, 2200088 Email : directorofsocialwelfare@yahoo. com, dswicpspy@gmail.com
(y)	Punjab	State Adoption Resource Agency O/o. Department of Social Security and Women & Child Development, Government of Punjab, S.C.O. No. 102-103, Sector-34A, Chandigarh-160022, Punjab	Programme Manager Mobile : 09592104500  Tel. : 0172-2608746, 2602726 Fax : 0172-2664533 Email : saraicpspunjab@gmail.com icps.punjab@gmail.com,
(z)	Rajasthan	State Adoption Resource Agency Dept. for Child Rights, 20/198, Koveri Path, Sector-2, Mansarover, Jaipur, Rajasthan	Deputy Director, SARA Tel. : 0141-2399335, Mobile : 9829268817 Programme Officer Mobile : 9460880062  Email : dcr.raj@rajasthan.gov.in
(aa)	Sikkim	State Adoption Resource Agency Dept. of Social Justice & Empowerment, Government of Sikkim, Old West Point School, Near Pvt. Taxi Stand, Near Hungry Jack Hotel Gangtok, Sikkim - 737101	Programme Officer Mobile : 08670019974, 9167728857  Programme Assistant Mobile : 07908598616  Tel. : 03592-202828 Fax : 03592-225682 Email : icpsikkim@gmail.com, sarasikkim@gmail.com rahuldumi@gmail.com
(bb)	Tamil Nadu	State Adoption Resource Agency Directorate of Social Defence, Government of Tamil Nadu, No. 300, Purasawalkam High Road, Kellys, Chennai-600010, Tamil Nadu	Programme Manager Mobile : 09444784421  Programme Officer Mobile : 8148225330 09952686904 Tel. : 044-26423050 Email : saratndsw@gmail.com

(cc)	Telangana	State Adoption Resource Agency Directorate of Women Development & Child Welfare Department 8-3-222, Vengal RAo Nagar, State Home Premises, Ameerpet, Hyderabad, Telangana - 500038	Joint Director Mobile : 09440814456  Programme Officer Mobile : 7989787906  Programme Manager Tel : 040-23733848, 23733665, 6303230917  Email : tgwdcw@gmail.com, tgadoption@gmail.com
(dd)	Tripura	State Adoption Resource Agency O/o. Directorate of Social & Education, Government of Tripura, Ujan Abhog Nagar, Agartala, West Tripura - 799005	Programme Manager Mobile : 08837060371  Programme Assistant Mobile : 9436483519, 8974061161 Tel : 0381-2326033 Fax : 0381-2323980  Email : cw.dswe@gmail.com, dswe_agt@yahoo.com, dswepcell@gmail.com, chiranjit.utitsl@gmail.com
(ee)	Uttarakhand	State Adoption Resource Agency Directorate Women Welfare 29/20, Nemi Road, Dalan Wala, Dehradun-248001 Uttarakhand	Programme Officer Mobile : 09410722092, 9084078387  Tel : 0135-2107009 Fax : 0135-2656432  Email : ukchiefpo@gmail.com
(ff)	Uttar Pradesh	State Adoption Resource Agency O/o. Director Mahila Kalyan, Dept. of Women Welfare & Child Development, Government of Uttar Pradesh, 8 <sup>th</sup> Floor, Jawahar Bhawan, Ashok Marg, Lucknow-226001, Uttar Pradesh	Programme Manager Mobile : 08707813782  Tel : 0522-2286402 Fax : 0522-2286140, 2286451  Email : upsara2015@gmail.com, directormahilakalyan@gmail.com
(gg)	West Bengal	State Adoption Resource Agency Directorate of Child Rights & Trafficking, Shaishali Building, Salt Lake City, Sector-I, DF Block, Kolkata-700064 West Bengal	Programme Officer 9875601896  Tel : 033-23560351 Fax : 033-2337578 Email : adoption.sarawb@gmail.com

## 5.2 Appendix-B : State-wise Number of District Child Protection Units (DCPUs) registered on CARINGS :-

S.No.	State	No. of DCPUs registered on CARINGS
(a)	Andhra Pradesh	13
(b)	Arunachal Pradesh	18
(c)	Assam	28
(d)	Bihar	38
(e)	Chandigarh	1
(f)	Chhattisgarh	27
(g)	Dadra & Nagar Haveli and Daman & Diu	3
(h)	Delhi	11
(i)	Goa	0
(j)	Gujarat	33
(k)	Haryana	21
(l)	Himachal Pradesh	12
(m)	Jharkhand	24
(n)	Karnataka	30
(o)	Kerala	14
(p)	Madhya Pradesh	51
(q)	Maharashtra	36
(r)	Manipur	9
(s)	Meghalaya	13
(t)	Mizoram	8
(u)	Nagaland	11
(v)	Odisha	30
(w)	Puducherry	2
(x)	Punjab	22
(y)	Rajasthan	33
(z)	Sikkim	4
(aa)	Tamil Nadu	32
(bb)	Telangana	31
(cc)	Tripura	8
(dd)	Uttar Pradesh	72
(ee)	Uttaranchal	13
(ff)	West Bengal	22
---	<b>Total</b>	<b>670</b>

**Note :** Contact Details of DCPUs are available on our website.

**5.3 Appendix-C : State-wise Number of Specialised Adoption Agencies (SAAs) registered on CARINGS :-**

S.No.	State	No. of SAAs registered on CARINGS
(a)	Andhra Pradesh	14
(b)	Arunachal Pradesh	1
(c)	Assam	22
(d)	Bihar	27
(e)	Chandigarh	1
(f)	Chhattisgarh	13
(g)	Dadra & Nagar Haveli and Daman & Diu	1
(h)	Delhi	11
(i)	Goa	2
(j)	Gujarat	16
(k)	Haryana	8
(l)	Himachal Pradesh	1
(m)	Jharkhand	15
(n)	Karnataka	31
(o)	Kerala	18
(p)	Madhya Pradesh	30
(q)	Maharashtra	56
(r)	Manipur	9
(s)	Meghalaya	6
(t)	Mizoram	7
(u)	Nagaland	4
(v)	Odisha	28
(w)	Puducherry	3
(x)	Punjab	9
(y)	Rajasthan	35
(z)	Sikkim	4
(aa)	Tamil Nadu	21
(bb)	Telangana	11
(cc)	Tripura	9
(dd)	Uttar Pradesh	20
(ee)	Uttaranchal	7
(ff)	West Bengal	22
---	<b>Total</b>	<b>462</b>

Note : Contact Details of SAAs are available on our website.

#### 5.4 Appendix-D : Country-wise Number & Details of Authorized Foreign Adoption Agencies (AFAAs) :-

##### 5.4.1 Summary of AFAAs :-

S.No.	Name of the Country	No. of AFAAs
(a)	BELGIUM	3
(b)	CANADA	5
(c)	DENMARK	1
(d)	FINLAND	1
(e)	FRANCE	6
(f)	HONG KONG	1
(g)	ICELAND	1
(h)	IRELAND	1
(i)	ITALY	10
(j)	LUXEMBOURG	1
(k)	MALTA	2
(l)	NETHERLANDS	1
(m)	NEW ZEALAND	2
(n)	SINGAPORE	1
(o)	SOUTH AFRICA	1
(p)	SPAIN	4
(q)	SWEDEN	2
(r)	SWITZERLAND	1
(s)	U.K.	1
(t)	UAE	1
(u)	USA	16
(v)	NORWAY	2
---	<b>TOTAL</b>	<b>65</b>

##### 5.4.2 Details of AFAAs :

S. No.	NAME OF COUNTRY	NAME & ADDRESS OF AGENCY	E-MAIL ADDRESS
(a)	BELGIUM	Enfants de l'espoir Children of hope Rue de montigny-13, Leretage, (1 <sup>st</sup> floor) 6000 Charleroi Belgium	n.foulon@skynet.be nathaliefoulon07@gmail.com enfantsespoir@gmail.com
		Ray of hope (merger with joy sowers hope) Knaptandstraat 25, 9160 Lokeren, Brussels, Belgium	ray.of.hope.vzw@pandora.be
		Flander Intercountry Adoption Care (FIAC) Stationsstraat 80A B-2440 Geel Brussels, Belgium	info@fiac-vzw.be

(b)	CANADA	Cornerstone adoption agency, 360 Bayly street, suite 201 Ajax, Ontario, L1s 1p1 Canada	info@cornerstoneadoption.ca
		Children's Bridge International adoption consultants 1400 Clyde Avenue, suite 221, Ottawa, Ontario Canada, k2g 312	info@childrensbridge.com
		Sunrise family services society #102-171, west esplanade, North Vancouver, bc v7m 3j9, Canada	mary@sunriseadoption.com
		Choices Adoption and Pregnancy Counselling. British Columbia 850 Blanshard St, Victoria, BC V8W 2H2,	choices@choicesadoption.ca
		Family Services of Greater Vancouver (FSGV), East Broadway, Vancouver, Canada	
(c)	DENMARK	Danish International Adoption Hovedgaden 24, 3460 Birkerod Denmark	mail@danadopt.dk ac@a-c.dk
(d)	ETHIOPIA	Mr.Mesfin Gebremaraiam P.O box 145180 Addis Ababa, Ethiopia C/o embassy of India Arada district, Kebele 13/14 H. No. 224, P.B no. 528, Addis Ababa, Ethiopia	mesgeb@gmail.com cons.addisababa@mea.gov.in
(e)	FINLAND	Interpediary Asemamiehenkatu 4 b / Stationskarlsgatan 4 b, Fin-00520 Helsinki / fin-00520 Helsingfors Finland	ilona.korhonen@interpedia.fi eija.kiiskinen@interpedia.fi toimisto@interpedia.fi
(f)	FRANCE	Confederation Francaise Pour L' Adoption COFA - COMITE DE MARSEILLE - OEUVRE DE L' ADOPTION 12, RUE BEL AIR - 13006 MARSEILLE FRANCE	odamarseille@wanadoo.fr
		Enfants Espoir Du Monde [Eedm / Adopt] 2, Rue Kloster 67140 Barr, France	eedm.adopt@wandoo.fr
		Le Rayon De Soleil De l'enfantEtranger: 8 Bis, Rue Martel, 75010 Paris France	soleil.rayon@wanadoo.fr rdsee.adoptioninde@gmail.com
		Les Enfants De L' Esperance, 22, Allee Paul Eluard - 77420 Champs Sur Marne France	suzannem.ede@gmail.com delacour@chello.fr mousette@hotmail.com

		Enfants Du Monde 87, Rue De La Bassee 59000 Lille France	edmfcontact@gmail.com edmfcontact@yahoo.fr
		Agence Francaise De L'adoption 19, Boulevard Henri Iv 75004, Paris, France	marine.marcon@agenceadoption.fr
(g)	HONG KONG	Internation Social Service 6th Floor, Southorn Centre, 130 Hennessy Rd Wanchai, Hong Kong	isshakbr@netvigator.com
(h)	ICELAND	Icelandic Adoption Society Skiopholt 50b, 105 Reykjavik Iceland	isadopt@simnet.is isadopt@isadopt.is
(i)	IRELAND	Helping Hands Adoption Mediation Agency Forge Lodge, Forge Lodge Hills Cork, Dublin Ireland	helpinghands.ama@gmail.com
(j)	ITALY	Centro Italianaiuti All Infanzia (Ciai) Via Bordighera, 6 20142 Milano, Italy	adozioni@ciai.it
		International Adoption / Association For The Family And Child's Welfare Via S. Caterina 208/C 33030 Villa Primavera, Campoformido (Ud) Italy	info@internationaladoption.it
		Missionarie Della Carita (Missionaries Of Charity) Salita Di S.Gregorio/Al Celio, N 1 00184 Rome, Italy	mcadozioni.info@gmail.com
		I Bambini Dell' Arcobaleno Adozioni Internazi- onali 32013 Longarone (BI) Italia Via Roma 36/A Codice Fiscale, Italy	bamperco@libertoit associazione@bambarco.it
		Associazione Amici Trentini Onlus Viale Degli Olmi, 26 38123 Trento, Italy	amicitrentinitezze@valsugana.com trento@amicitrentini.it
		Associazione Italiana Pro Adozioni (Aipa) Sede Sociale Via Francesco Duodo, 10-00136, Roma, Italy	info@aipaweb.it aipamail@tin.it
		Associatzione "Amici Di Don Bosco" Via Maria, Ausiliatrice 32- 10152 Torino, Italy	amicidb@tin.it
		La Primogenita International Adoption Via Fiorini 6/A 29100 Piacenza Italy	amicidb@tin.it anna.piacenza@laprimogenita.it
		Mehala Association Child & Family - Onlus Associazione Mehala Onlus, Via Campi, 64-23807, Merate (Lc)	adozioni@mehala.org info@mehala.org

		Famiglia Insieme Onlus Via Prospero Alpino 69 00154 Roma, Italy	cooperativa@famigliainsieme.org info@famigliainsieme.org
		Amici Missioni Indiane –Onlus Via Aldo Moro 7-20090 Buccinasco (Mi), Milan Italy	adoz_india@amiweb.org ami@amiweb.org
		Association Marianna Onlus Via A, Diaz, 92 Casoria, Na, Italy	associazionemarianna@virgilio.it
		C.I.F.A Onlus Centro Internazionale Famiglie Pro Adozione International Centre For Children And Family Via Ugo Foscolo 3, 10126 Turin, Torino, Italy	cifa.torino@cifaong.it
		Associazione Lo Scoiattolo Onlus Ente Autorizzato Per Le Adzioni Internazionali Sede Centrale: Corso Del Popolo 69 Roma 00154, Italy	infoterni@loscoiattoloonlus.org
(k)	LUXEMBOURG	Amicale Internationale D'aide Al'enfance (Aiae) L-8140 Bridel, 71, Rue De Luxembourg Grand Duchy, Luxembourg	aiaem@pt.lu
(l)	MALTA	Agenzija Tama I, Triq li-Bajada Qormi, Malta	info@agenzijatama.com
		Agenzija Appogg 36, Triq San Luqa G'mania Pta 1318, Malta	josephne.a.muscat@gov.mt
(m)	NETHERLAND	Wereldkinderen (The Netherlands Inter Country Child Welfare Organisation) Riouwstraat 191, 2585 Ht, Den Haag, The Netherlands	info@wereldkinderen.nl dobken@wereldkinderen.nl
(n)	NEW ZEALAND	Inter-Country Adoption New Zealand (Icanz) Po Box 62-660 Greenlane, Auckland 1543 New Zealand	office@icanz.gen.nz
		M/S. Compassion For Orphans (Cfo) 20 Sylvan Avenue Waikanae, Kapiti Coast 5036 Wellington, New Zealand	cfo@paradise.net.in victoria.mausatova003@cyf.govt.nz enuiries@cfo.org.nz
(o)	NORWAY	Verdens Barn (Children Of The World) Bogstadveien 27b, 0355 Oslo, Norway	adopsjon@verdensbarn.no fadderskap@vedensbarn.no
		Adopsjons Forum (Adoption Forum) Postboks 2364 Solli, 0201 Oslo Besqksadresse: Inkognitogt. 17 Norway	info@adopsjonsforum.no amv@adopsjonsforum.no

(p)	SINGAPORE	Ms. Sreyashi Sengupta 133 Lorong K, Telok Kurau #03-01 Singapore-425770 C/O Consular, High Commission Of India 31, Grange Road, Singapore-239702	loveandhope1307@gmail.com  fscons@hcsingapore.org
(q)	SOUTH AFRICA	Catholic Women's League Adoption Society, Margaret House, 33 Roberts Avenue, Kensington 2094, P.O. Box 66121, Broadway 2020, South Africa	adoptions@mweb.co.za
(r)	SPAIN	Ninos Sin Fronteras Children Without Frontiers Avda. Europa N34, Bloque B Esc. Derecha, 1o Izquierda 28023 Aravaca- Madrid, Spain	nsf.cwf@nsf-cwf.org
		Namaste (Asociacion Aragonesa Para La Promocion De La Infancia) C/ Coso 79,81, 2º D, 50001 Zaragoza, Spain	asocnamaste@terra.es namaste.es@gmail.com
		Yamuna Association For Children's Aid C/Paris, 97; Local-2-08029-Barcelona Spain	info@yamuna.org
		Ecai, Bal Balika International Adoptions ARBRES 27-29 Street, Bodalora 08912, Barcelona, Spain	bertranr@icab.es balbalika@lycos.es mmonla@ecaibalbalika.com informacio@ecaibalbalika.com rbertranp@gmail.com
(s)	SWEDEN	Adoptionscentrum Box 11139 161 11 Stockholm Sweden	info@adoptionscentrum.se monica.lind@adoptionscentrum.se
		Children Above All - Adoption Energigatan 11, S-434 37 Kungsbacka, Sweden	adoption@bfa.se katarina@bfa.se ambikajaipalsinghaa@yahoo.com
		Family Association For Intercountry Adoption P.O Box 12027, Se 40241 Goteborg, Sweden	adoption@ffia.se monica.samuelson@ffia.se
(t)	SWITZERLAND	Terre Des Hommes Avenue De Montchoisi 15 Ch-1006 Lausanne Switzerland	mariene.hofstetter@tdh.ch rlu@tdh.ch ruth.luget@tdh.ch adoption@tdh.ch mho@tdh.ch info@tdh.ch
		Foundation Enfants-Esperoir Madame Helga Ney 1053, Bretigny, Switzerland	helga.ney@worldcom.ch priti_aeschbacher@yahoo.com
(u)	UAE	Omana Menon P.O Box No. 24202 Dubai (UAE)	omanamenondubai@gmail.com

(v)	U.K.	Intercountry Adoption Centre 22 Union Street, Barnet Herts En5 4hz, U.K.	gillhaworth@icacentre.org.uk info@icacentre.org.uk
(w)	USA	Nightlight Christian Adoptions (Merge With Love Basket Adoptions) 4430 E. Miraloma Avenue, Suite B, Anaheim Hills CA 92807, USA	daniel@nightlight.org stephanie.miller@nightlight.org
		Children's House International P.O. Box 1829, (5711 Vista, Suite 101a) Ferndale, Wa 98248, USA	chi4adopt@aol.com
		Children's Home Society & Family Services, 1605 Eustis Street Saint Paul, Mn 55108-1219, Minnesota 55108, USA	india@chfs.org molly.rochon@chlss.org
		Hope Adoption And Family Services International Inc, 5850 Omaha Avenue North Oak Part Heights Minnesota 55082, USA	hope@hopeadoptionsservices.org nspader@hopeadoptionsservices.org
		Bal Jagat Children's World Inc. 5199 East Pacific Coast Highway, Suite # 204, Long Beach, California 90804, USA	baljagat@verizon.net hemlata@baljagat.org
		Children Of The World, Inc. 19940 State Hwy 181 Suite C-4 Fairhope, Alabama 36532 USA	reggie@childrenoftheworld.com pat@childrenoftheworld.com pataluplee@gmail.com Teresa@childrenoftheworld.com
		The Barker Foundation, 7979, Old Georgetown.Rd., 1st Floor, Bethesda, Md 20814, USA	mregier@barkerfoundation.org info@barkerfoundation.org BBetz@barkerfoundation.org
		Dillon International Inc. 7335 S. Lewis Ave., Suite 204 Tulsa, Ok 74136, USA	info@dillonadopt.com maryanne@dillonadopt.com
		International Christian Adoptions 41745 Rider Way, # 2, Temecula, Ca 92590, California, USA	cascadelCS@aol.com info@4achild.org
		M/S America World Adoption Association Inc. 6723 Whittier Avenue, Suite 202, Melean, Va 22101, USA	brain.luwis@awaa.org lisa.adamsreese@awaa.org
		Adoption Associates Inc. (Aai) 1338, Baldwin, Jenison, Mi 49428, USA	adopt@adoptionassociates.net
		Across The World Adoptions 399, Taylor Blvd., Suite 102, Pleasant Hill, California, 94523, USA	adopt@atwakids.org
		International Adoption Net 7500 E Arapahoe Road Ste #250 Centennial, Co 80112, USA	info@adoptioninternational.net joan@internationaladoptionnet.org
		Lifeline Children's Services 2104 Rocky Ridge Road Birmingham, Al 35216 USA	lifeline@lifelineadoption.org jessica.oetting@lifelinechild.org
		Faith International Adoptions 1105 Tacoma Ave. South Tacoma, Wa 98402, USA	faith@faithadopt.org
Adopt International, USA	adopt@adoptinter.org		

## 5.5 Appendix-E : Copies of the Important Circulars and Advisories issued by CARA :-



## Central Adoption Resource Authority केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)  
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



20-8/CD/2010-CARA

25.04.2019

No.....

Date.....

### CIRCULAR

#### **Sub: Issues related to pending Adoption Order, Birth Certificate & Passport of the adopted child -reg.**

To  
All Prospective Adoptive Parents (PAPs)  
All Specialised Adoption Agencies (SAAs)  
All State Adoption Resource Agencies (SARAs)

Several complaints and grievances are being received by this Authority regarding issues related to Adoption Order, Birth Certificate and Passport of the adopted child/children and delay in provisioning of these documents to the PAPs.

2. This is to reiterate that CARA is a statutory body with functions as stipulated under Section 68 of the Juvenile Justice (Care & Protection of children) Act, 2015 (J.J. Act 2015), Rule 49 of the J.J. Model Rules, 2016 and Regulation 37 of the Adoption Regulations, 2017 which define the functions to be discharged by CARA as inter alia to promote In-country Adoption and facilitate Inter-State Adoptions in coordination with State Agency to regulate Inter-country Adoptions and to frame regulations on adoption and related matters from time to time as may be necessary etc.

3. As per Sections 59(7) and 59(8) of the Juvenile Justice (Care & Protection of children) Act, 2015 "the SAA shall file an application in the court for obtaining the adoption order and on the receipt of a certified copy of the court order, the SAA shall send immediately the same to the CARA, SARA and to the Prospective Adoption Parents (PAPs) and obtain a passport for the child" in order to ensure that no delay to finalise the adoption process. The Specialized Adoption Agency shall also approach the birth certificate issuing Authority for obtaining birth certificate of the adoptive child with the name of adoptive parents, as parents, and date of birth as recorded in the adoption Order within a period of 3 days of obtaining of the certified copy of the adoption order as per Regulation 18 (5) of Adoption Regulations 2017.

4. Therefore, all matters related to issues concerning Court Orders of In-country Adoptions, delay in issuance of Birth Certificates etc. must be addressed to the Sepcialised Adoption Agencies (SAAs) and in case of any difficulty, the concerned State Adoption Resource Agency (SARA) should be contacted.

5. In case the issues still stands unresolved the, SARA may approach CARA with intervention for specific or policy related issues.

6. The contact details of Directors & Program Manager of SARAs of States & Union Territories is attached at **Annexure-I**.

7. This issues with the approval of Competent Authority.

(Dr. D.D. Pandey)  
Joint Director, CARA

**Copy to:-** The Director (CW-II), Ministry of Women and Child Development – for information please.

West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066 (India)  
Ph: +91-011-26180194, 26180196, Tollfree: 1800-11-1311, Telefax: +91-011-26180198  
E-mail: carahdesk.wcd@nic.in, Website : www.cara.nic.in



**Central Adoption Resource Authority**  
**केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण**

(A Statutory Body of Ministry of Women & Child Development, Government of India)  
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No.....CARA-Misc./Inter-country 2011-12/

दिनांक /Date 12.06.2019.....

**CIRCULAR**

To  
All the Authorised Foreign Adoption Agencies (AFAAs)  
All the Specialised Adoption Agencies (SAAs)

Sub.: Registration of cases of Resident Indians (RIs) on change of their habitual place of residence to a foreign country as Non-Resident Indians (NRIs)-reg.

It has been observed that some of the cases of the Resident Indian Prospective Adoptive Parents (PAPs) have either re-registered afresh for Inter-country Adoption as NRI on re-locating to a foreign country without withdrawing their earlier registration or continue to pursue their In-country Registration as Resident Indian.

2. In this regard, it is reiterated that the PAPs can only have one registration on CARINGS and in case they require to change the registration due to change in habitual place of residence, they will have to withdraw their previous application prior to making a fresh registration.
3. The priority of Non-Resident Indians (NRI) remains same as Residents Indian (RI) and based on the request, their seniority may be maintained in accordance with their previous registration after they have registered afresh.
4. This is inline with the existing rules and regulations on the registration process for adoption from India.
5. This issues with the approval of the Competent Authority.

डॉ. डी. डी. पण्डेय  
(Dr. D.D. Pandey)  
Joint Director, CARA  
केन्द्रीय-दत्तक-ग्रहण प्राधिकरण  
Central Adoption Resource Authority  
महिला एवं बाल विकास मंत्रालय  
Ministry of Women & Child Development  
भारत सरकार, Government of India  
पश्चिमी खण्ड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066  
West Block-8, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066

**Copy to:-**

1. All the Central Authorities (CAs) – for information
2. Indian Diplomatic Missions (IDMs) and Govt. Departments wherever applicable- for information
3. CW Section-II, Ministry of Women & Child Development, Government of India, New Delhi- for information

पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 (भारत)  
West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066 (India)  
दूरभाष / Ph: +91-011-26180194, टोल फ्री / Tollfree: 1800-11-1311, टेलीफैक्स / Telefax: +91-011-26180198  
ई-मेल / E-mail: carahdesk.wcd@nic.in, वेबसाइट / Website : www.cara.nic.in



सत्यमेव जयते

## Central Adoption Resource Authority केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)  
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



No.....

Date..03.10.19

### ADVISORY

**Sub: Guidelines for Preparation of the Home Study Report (HSR) for Adoption and Counselling of Prospective Adoptive Parents (PAPs)**

**To,  
All State Adoption Resource Agencies,  
All District Child Protection Units,  
All Specialized Adoption Agencies.**

Counselling of PAPs and preparation of the HSR is a very sensitive part of the process of Adoption. It is not a question and answer session but a two-way process of information sharing which will prepare the PAPs towards parenthood.

2. Home Study visit is also an opportunity for the SAA to assess the suitability and readiness of the PAPs. Through discussions, the goal is also to help PAPs achieve emotional readiness to parent a child, who is not their biological child. Following are some points to be always kept in mind while doing the home study and writing the report:

- a) The preparation of the HSR is to assess suitability and readiness of the PAP for adoption.
- b) The challenge for the person preparing the HSR is to go beyond factual information and understand what is visible during the assessment. Ideally, there should be more than one home visit, not just an interview.
- c) The first step is "rapport building" and ensuring that the PAPs are ready to engage in a two-way discussion.
- d) The Social Worker doing the home study has to maintain a "Child Centric" view all the time. This study is about the needs of the child, not about the needs of the parents. *A suitable family has to be found for a child needing a home; a suitable child is not to be found for parents who are being interviewed during HSR.*

3. Suggested methodology for understanding the PAPs and their assessment:-

- a) Approach the parents with sensitivity, compassion, concern and a non-judgemental attitude.
- b) After their decision to adopt, PAPs require a lot of emotional support. There is anxiety, worry, uncertainty, doubt, guilt, and several other emotions (like grief at not being able to have a biological child or having lost a biological child) that have to be allowed to be expressed and discussed.

- c)** Assist the PAPs in understanding their own feelings about childlessness. Emphasise that it is not an inadequacy but a common situation, and help them to positively discuss and accept it through the counselling process.
- d)** Help the parents to understand the role of nature and nurture – explain that heredity and environment both play an important role in the child’s personality. Emphasise that their ability to nurture a child and provide a loving environment will give the child an advantage in life, whatever the natural qualities the child is born with.
- e)** Assess the marital relationship in terms of respect for one another and decision making, to assess the stability of the marriage and observe if they have a mutually supportive relationship. Put aside the time for discussion on the marriage.
- f)** Find out key conflict areas in the relationship between the spouses and how they have sorted out the differences in the past (this will give an idea as to how they will deal with conflict situations with the child in parenting).
- g)** Initiate some discussion on their own childhood and the important dimensions of relationships with their own parents and siblings.
- h)** Find out about the relationship with members of the family such as parents in law, siblings of spouse, family friends etc.
- i)** The HSR is not a document that should have answers like “yes and no”. It should just not be ticking of options given in the format and options like “not applicable” should be avoided. Answers have to be a descriptive and analytical. Report should include assessment of the PAPs, about their readiness and suitability for adoption.
- j)** The discussion with PAPs on sharing the fact of adoption with the child (called disclosure) is an important part of HSR preparation. Even though it may seem early to do so, it is necessary to emphasise how critical it is for the parents to be prepared to share this information themselves with the child, and to not let it be revealed accidentally and insensitively by an outside source. Explain that an intimate parent child relationship has to be based on truth, honesty and trust – not constant fear of being “found out”. Mention that the disclosure has to be done at the appropriate time based on the maturity and readiness of the child and that further professional counseling may be required later for handling this.
- k)** Prepare the parents for the fact that at a later stage after adoption, the child may express the need for “root search.” Counsel them as to why it is a legitimate need and a right of the child, and the fact that there is a provision for this search in the JJ Act. Counsel the parents about their worries and anxieties over this issue.

**l)** Prepare the PAPs during the HSR through counselling, that it is very important to understand and accept the “past” of the child referred to them. Help the PAPs understand that the child may have gone through an emotional, psychological or physical trauma and will need a lot of patience, understanding, love, care and acceptance. This applies even more to children who are older at the time of adoption, and who may have past memories that have left a trauma on their psyche. With sensitive and patient parenting, counselling and other support this issue can be addressed successfully.

**m)** With parents who have biological children and who make a conscious decision to adopt, a discussion is necessary on the motivation to adopt, and the parents’ readiness for treating them at par, accepting their uniqueness and differences. This will create a further readiness.

**n)** If the parents have changed their choices of the gender, age or State on the system, discuss the reasons for it. Ideally, the reasons should not be for getting a child faster, but for how the child will fit into the family.

**o)** *If PAPs are intending to choose a child from the Immediate Placement category, while keeping on their registration for the normal referral, the PAPs need diligent scrutiny and diligent screening.* The HSR may be updated to assess the suitability of these parents and the reasons for their opting to choose a child from Immediate Placement category.

**p)** It is necessary to remember to use at all times “positive adoption language” in the context of parents and children while talking and also while writing up the HSR.

**q)** It cannot be sufficiently emphasised as to how critically important the HSR preparation is in the success of an adoption. All documents need to be thoroughly checked and verified for their appropriateness and authenticity, by the SAA.

**4.** This advisory may be translated in the regional languages and given to all the social workers of the SAAs and the DCPUs for using it as guidelines for the Home Study of the PAPs and preparation of the HSR.

Sanjay Barshilia  
Director, CARA

संजय बर्शीलिया / Sanjay Barshilia  
निदेशक / Director  
केन्द्रीय दत्तक-ग्रहण संस्थान प्राधिकरण  
Central Adoption Resource Authority  
महिला एवं बाल विकास मंत्रालय  
Ministry of Women & Child Development  
भारत सरकार / Government of India  
प्लॉट नं. 8, विंग-2, द्वितीय तल, आर.के. पुरम  
Post Block-8, Wing-2, 2nd Floor, R.K. Puram  
नई दिल्ली / New Delhi-110066



सत्यमेव जयते

**Central Adoption Resource Authority**  
**केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण**

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No. 1-23/2019-CARA.....

Date 18.12.2019.....

**OFFICE MEMORANDUM**

**Sub: Clarification regarding adoption fee in case of Siblings/Twins placed in In-country Adoption by Specialised Adoption Agencies,**

This is in continuation to OM. No. IP03/20/2016/CARA dated 23<sup>rd</sup> March, 2017 & 5<sup>th</sup> April, 2017 regarding "adoption fee" to be received by Specialised Adoption Agencies from the prospective adoptive parents.

2. Steering Committee of CARA during its 23<sup>rd</sup> meeting held on 15<sup>th</sup> November, 2019 has decided that as per the existing norms, in cases of Inter-country adoptions, the adoption fees in cases of siblings have been prescribed as US\$ 1000 per additional child, apart from the US\$ 5000 for single child. Accordingly, in cases of In-country adoptions also fees in cases of adoption of siblings may be prescribed as 20% of the adoption fees of Rs. 40,000/- i.e. Rs. 8000/- per additional child.

(Jagannath Pati)  
Joint Director, CARA

To  
All Specialised Adoption Agencies  
All State Adoption Resource Agencies



## Central Adoption Resource Authority केन्द्रीय दत्तक - ग्रहण संसाधन प्राधिकरण

(A Statutory Body of Ministry of Women & Child Development, Government of India)  
(भारत सरकार के महिला एवं बाल विकास मंत्रालय की सांविधिक निकाय)



सं./No. 18-39/2017/DC-CARA

Circular

दिनांक/ Date 30/12/2019

**Subject: - Regarding Inter-country Step-adoption cases**

To,  
All AFAA/CA/IDM

This is with reference to Inter-country adoption by Step-parents.

2. In such type of cases, Prospective Adoptive Parents habitually residing abroad are required to forward the application for adoption to the Central Authority of India (CARA) through Authorised Foreign Adoption Agencies/ Indian Diplomatic Mission/ Central Authority along with the following documents for prior approval from Authority, as the online module is presently not available on CARINGS :-

- Proof of residence of the biological parent and spouse adopting the child/children along with the proof of them being legally wedded.
- Consent of the biological parent(s), spouse adopting the child/children as provided in Schedule XX of the Adoption Regulations.
- Documents as required to be attached with Schedule XX of the Adoption Regulations, in case applicable.
- Permission of the receiving country as per Article 5 or 17 of the Hague Adoption Convention (applicable in case of Hague ratified country). In case required, CARA may provide a support letter on receipt of above mention documents for the receiving country to give the permission letter.

3. After getting pre-approval letter from CARA, PAPs shall file the adoption application in the court concerned as per the model application at Schedule XXXII of the Adoption Regulations, 2017 along with supporting documents (Regulation 52 of the Adoption Regulations, 2017 refers).

4. On submission of the adoption order by the competent court, CARA would issue NOC (Conformity Certificate, if required) in support of the Inter-country adoption by Step-parents.

(Sanjay Barshilia)

Director, CARA

संजय बरशीलिया / Sanjay Barshilia

निदेशक / Director

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

Central Adoption Resource Authority

महिला एवं बाल विकास मंत्रालय

Ministry of Women & Child Development

Government of India

द्वितीय तल, आर.के. पुरम

2nd Floor, R.K. Puram

New Delhi-110066 (India)

दूरभाष/ Ph: +91-011-26180194, टोल फ्री/ Tollfree: 1800-11-1311, टेलीफैक्स / Telefax: +91-011-26180198

ई-मेल/ E-mail: carahdesk.wcd@nic.in, वेबसाइट / Website : www.cara.nic.in

पश्चिमी खंड-8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066 (भारत)

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**Central Adoption Resource Authority**  
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No.CARA/2019-20/National Consultation/1

Dated : 21 Feb 2020

No.....

Date.....

**CIRCULAR**

To,  
All SARAs/DCPUs/CWCs

**Sub: Declaration of children legally free for adoption born out of nonconsensual sexual relations or to mothers where cases have been registered under Prevention of Children from Sexual Offences Act (POCSO) or any other provision of IPC.**

1. In cases where a child is born out of nonconsensual sexual relations or to mothers where cases have been registered under POCSO or any other provision of IPC is willingly surrendered by the biological mother, the CWC should make the child legally free for adoption even if the police case and court proceedings are still underway. No hesitation or intimidation should be felt by the CWC members. In many such cases in has been observed the child has been languishing in the agencies for years because of the pending police /court proceedings.

2. The High Court of Judicature of Bombay, Bench at Aurangabad, has passed an order dated 6<sup>th</sup> August 2013 in the Writ Petition No. 5864 of 2013 The same is quoted: "There is no role of the police or the Court dealing with criminal trial relating to sexual violence, in the matter of grant of declaration by the committee that the children are free for adoption. It must be understood that what is pending before the sessions court is criminal trial concerning act of sexual violence committed by the accused against the unwed mother of the child. The birth of the child and subsequent procedure which is to be followed under the provisions of the Juvenile Justice (Care and Protection of Children) Act, 2000 is not connected with the criminal trial pending before the session's court."

3. In view of the above and Section 38 (3) of the Juvenile Justice Act, 2015, the Committee is obliged to issue an order declaring the child legally free for adoption within a period of two months within which the DNA sample collection should be completed.

4. It is pertinent to mention that the DCPU and CWC must ensure that the DNA sample is collected before the child gets placed in adoption. A confidential copy of the sample reports shall be available with the SAA. This will prevent undue harassment to the adoptive families who adopt the children in such cases.

5. A copy of the order dated 6<sup>th</sup> August, 2013 in the Writ Petition No. 5864 of 2013 is attached for reference of the CWCs.

(Sanjay Barshilia)  
Director, CARA

संजय बर्शीलिया / Sanjay Barshilia  
निदेशक / Director

केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण  
Central Adoption Resource Authority

West Block-VIII, Wing-II, 2nd Floor, R.K. Puram, New Delhi-110066 (India)  
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# **AUDIT REPORT & ANNUAL ACCOUNTS FOR THE YEAR 2019-2020**

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**The Audit Report of CAG  
in respect of Audited Accounts of  
Central Adoption Resource Authority,  
New Delhi  
for the year 2019-2020  
(ended March 31, 2020)**



सत्यमेव जयते

कार्यालय प्रधान निदेशक लेखापरीक्षा (स्वास्थ्य, कल्याण एवं ग्रामीण विकास)  
Office of the Principal Director of Audit (Health, Welfare and Rural Development)  
इन्द्रप्रस्थ एस्टेट, नई दिल्ली-110 002  
Indraprastha Estate, New Delhi -110 002

पत्र संख्या:AMG-II/4-14/SAR/CARA/2020-21/

दिनांक: 17-02-2021

सेवा में,

सचिव, भारत सरकार,  
महिला एवं बाल विकास मंत्रालय,  
शास्त्री भवन,  
नई दिल्ली-110001.

विषय :केन्द्रीय दत्तक -ग्रहण संसाधन प्राधिकरण, नई दिल्ली के वर्ष 2019-20 के लेखाओं पर पृथकलेखापरीक्षा प्रतिवेदन।

महोदय,

मैं, केन्द्रीय दत्तक -ग्रहण संसाधन प्राधिकरण, नई दिल्ली के वर्ष 2019-20के प्रमाणित वार्षिक लेखे की प्रति उसके पृथकलेखापरीक्षा प्रतिवेदन तथा लेखापरीक्षा प्रमाणपत्र की प्रति सहित संसद के पटल पर रखने के लिए संलग्न कर रही हूँ।

यह प्रतिवेदन संसद को प्रस्तुत कर दस्तावेज की दो प्रतियाँ उस तिथि को दर्शाते हुए, जब वे संसद को प्रस्तुत किए जाए, इस कार्यालय तथा भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय,10-बहादुर शाह जफर मार्ग, नई दिल्ली-110124 को प्रेषित की जाय।

कृपया यह सुनिश्चित करें कि पृथक लेखापरीक्षा प्रतिवेदन को संसद के दोनो सदनों के समक्ष प्रस्तुत करने से पहले वार्षिक लेखाओं को शासी निकाय (Governing body) द्वारा अवश्य अनुमोदित करा लिया जाए तथा यह भी सुनिश्चित करें कि वर्ष 2019-20 के लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाण पत्र को संसद के पटल पर रखने से पहले सभी पूर्व वर्षों के लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाणपत्र संसद के पटल पर प्रस्तुत किये जा चुके हों।

लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद एवं इसे जारी करने से सम्बन्धित सभी कार्यो को आपके निकाय द्वारा किया जाना ही अपेक्षित है। पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद जारी करते समय निम्नलिखित अस्वीकरण (disclaimer) अंकित करें।

“प्रस्तुत प्रतिवेदन मूल रूप से अंग्रेजी में लिखित पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद है। यदि इसमें कोई विसंगति परिलक्षित होती है तो अंग्रेजी में लिखित प्रतिवेदन मान्य होगा।”

भवदीया,

अनुलग्नक:यथोपरि

-Ee/-  
निदेशक (ए.एम.जी.-II)

कार्यालय सं. 375 / Dt. No. 17.2.21/  
दिनांक...../Date.....  
केन्द्रीय-दत्तक ग्रहण संसाधन प्राधिकरण  
Central Adoption Resource Authority  
महिला एवं बाल विकास मंत्रालय  
Ministry of Women & Child Development  
भारत सरकार / Government of India  
एडिटी बिल्डिंग-8, विंग-2, द्वितीय फ्लोर, इन्द्रप्रस्थ  
W-8 Building, Wing-2, 2nd Floor, Indraprastha  
Estate, New Delhi-110002

Ph. : 91-1123702254  
Fax : 91-1123702271

DGACR, Bbuilding, I.P. Estate, New Delhi - 110002  
e-mail : pdahwr@cg.gov.in

पत्र संख्या:AMG-II/4-14/SAR/CARA/2020-21/ 696

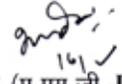
दिनांक: 17.02.2021

प्रति:

श्री मनोज कुमार सिंह, सदस्य सचिव एवं मुख्य कार्यकारी अधिकारी, केन्द्रीय दत्तक -ग्रहण संसाधन प्राधिकरण, पश्चिमी खंड -8, विंग-2, द्वितीय तल, आर. के. पुरम, नई दिल्ली-110066, को पृथक लेखापरीक्षा प्रतिवेदन, लेखापरीक्षा प्रमाणपत्र तथा प्रमाणित वार्षिक लेखे की प्रति सहित आवश्यक कार्यवाही हेतु अद्योचित की जा रही है। पृथकलेखापरीक्षा प्रतिवेदन के हिन्दी अनुवाद की एक प्रति शीघ्र इस कार्यालय को भेजी जाए।

संसद को प्रस्तुत दस्तावेजों की दो प्रतियाँ उस तिथि को जब वे संसद में प्रस्तुत किए जाए, दर्शाते हुए इस कार्यालय तथा भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, नई दिल्ली-110124 को भेजी जाएं।

अनुलग्नक:यथोपरि

  
निदेशक (ए.एम.जी.-II)

पत्र संख्या:AMG-II/4-14/SAR/CARA/2020-21/

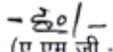
दिनांक:

प्रति:

प्रशासनिक अधिकारी (रिपोर्ट-ए.वी.), भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय, 9-टीन दयाल उपाध्याय मार्ग, नई दिल्ली-110124 को वार्षिक लेखे की प्रति, उसका पृथक लेखापरीक्षा प्रतिवेदन, लेखापरीक्षा प्रमाणपत्र सहित अद्योचित की जा रही है।

यह प्रधान निदेशक लेखापरीक्षा (स्वा. क. एवं ग्रा. वि.) के अनुमोदन से जारी किया जा रहा है।

अनुलग्नक:यथोपरि

  
निदेशक (ए.एम.जी.-II)

**Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of Central Adoption Resource Authority, (CARA) New Delhi for the year ended 31<sup>st</sup> March 2020.**

We have audited the attached Balance Sheet of Central Adoption Resource Authority (CARA), New Delhi as on 31<sup>st</sup> March 2020, Income & Expenditure Account and Receipts & Payments Account for the year ended on that date under Section 19(2) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service Act, 1971 read with Section 73 (2) of the Juvenile Justice (Care & Protection of Children) Act, 2015. These financial statements are the responsibility of CARA. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observation on financial transaction with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity), and efficiency-cum-performance aspects etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences and supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii) The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report have been drawn up in the format approved by the Ministry of Finance.
- iii) In our opinion, proper books of accounts and other relevant records have been maintained by Central Adoption Resource Authority (CARA) in so far as it appears from our examination of such books.
- iv) We further report that:

**A. General**

**A.1** As per investment pattern prescribed by the Ministry of Finance in 2015 for investment of non-government provident funds, superannuation funds and gratuity funds, up to 45 *per cent* amount should be invested in Term Deposit Receipts of Banks. CARA invested all the accumulated funds amounting to Rs. 228.85 lakh of Gratuity and Leave Salary in the fixed deposits of Syndicate Bank and Union Bank of India, which was inconsistent with the pattern prescribed by the Ministry of Finance.

**B. Grants-in-Aid**

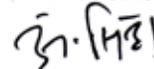
The Central Adoption Resource Authority (CARA) received a grant of Rs. 893.90 lakh during 2019-20 from Ministry of Women and Child Development. Out of this, Rs. 71.89 lakh was received in the month of March 2020. It had an unspent balance of Grant-in-aid of previous year of Rs. 9.89 lakh. It had an internal receipt of Rs. 12.66 lakh. Out of the total of Rs. 916.45 lakh, CARA had utilized an amount of Rs. 812.07 lakh leaving an unspent grant of Rs. 104.38 lakh.

**C. Management letter**

Deficiencies which have not been included in the audit Report have been brought to the notice of the Central Adoption Resource Authority (CARA) through a management letter issued separately for remedial/corrective action.

- v. Subject to our observations in the preceding paragraphs, we report that the Balance sheet, Income & Expenditure Account and Receipt & Payment Account dealt with by this report are in agreement with the book of accounts.
- vi. In our opinion and to the best of our information and according to the explanation given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:
  - (a) In so far as it relates to the Balance Sheet of the state of affairs of the Central Adoption Resource Authority (CARA) as at 31 March, 2020 and
  - (b) In so far as, it relates to Income and Expenditure Account of the **surplus** for the year ended on that date.

For and on behalf of CAG of India



Principal Director of Audit (HW&RD)

Place: New Delhi

Dated: 17.02.2021

**Annexure****1. Adequacy of Internal audit system**

The Internal Audit Cell/Department has not been set up in the Central Adoption Resource Authority. Internal Audit was conducted by Internal Audit wing of the Ministry for the period 2015-16 to 2019-20. Chartered Accountant has conducted audit up to 2019-20.

**2. Adequacy of internal control system**

- There is no Internal Audit wing in the CARA.
- Advances were lying unadjusted for long periods.
- As per section 69(4) of the Juvenile Justice (Care and Protection of Children) Act, 2015, meeting of steering committee should be held once in a month. However, only four meetings of steering committee were held during 2019-20.
- Physical verification of Assets was not conducted since 2016-17.

**3. System of physical verification of fixed assets**

The physical verification of fixed assets was conducted up to 4.11.2016.

**4. System of physical verification of inventory**

The physical verification of inventory like books and publication has been conducted upto 12.08.2019 & that of stationery and other consumable items have been conducted for 2019-20.

**5. Regularity in payment of dues**

As per annual accounts, no payments over six month in respect of statutory dues are outstanding.

  
Director (AMG-II)

D.O. No.-AMG-II/4-14/SAR/CARA/2020-21/ 698



Bhavika Joshi Lathe,  
Director

कार्यालय प्रधान निदेशक लेखापरीक्षा  
(स्वास्थ्य, कल्याण एवं ग्रामीण विकास)  
भारतीय लेखापरीक्षा एवं लेखा विभाग  
Office of the Principal Director of Audit  
(Health, Welfare and Rural Development)  
Indian Audit and Accounts Department

Dated: 17.02.2021

Dear Sir,

We have audited the annual accounts of the Central Adoption Resource Authority (CARA), New Delhi for the year 2019-20 and have issued the Audit Report thereon vide letter No.- AMG-II/4-14/SAR/CARA/2020-21/695-697 dated- 17/02/2021. During the course of audit, following deficiencies were noticed which has not been included in the Audit Report. We are bringing these to your notice for corrective action:

1. There is a difference of Rs.196700/- in the Value of Investment as per Schedule-10 of the Accounts (Rs. 22885362/-) to the face value of physical FDRs (Rs. 22688662/-) available with CARA. In its reply, CARA stated that the difference amount of Rs.1,89,713/- has already been credited by the Bank in the Saving Bank account, but still there is a difference of Rs.6,987/- which needs to be reconciled with the Bank.
2. CARA purchased two External Hard disks amounting to Rs. 10300/- during the year 2019-20. These items were not capitalized as Fixed Assets, instead the amount was booked as Indirect Expenses. This resulted in understatement of Fixed Assets and overstatement of expenditure by the same amount.
3. Advances amounting to Rs. 1221.04 lakh granted by CARA were lying outstanding as on 31.03.2020 (Schedule -11), out of which an amount of Rs. 1157.98 lakh was lying outstanding from 2008-09 to 2018-19. Necessary action may be taken to settle these advances at the earliest. This was also pointed out in previous year's SAR but huge advances are still outstanding.

Best wishes,

Yours Sincerely

Shri Manoj Kumar Singh  
Member Secretary and Chief Executive Officer  
Central Adoption Resource Authority  
West Block-8, Wing 2, Second Floor,  
R.K. Puram, N. Delhi-110066

Ph. : 91-11-23702254  
Fax : 91-11-23702271

D.G.A.C.R. Building, I.P. Estate, New Delhi-110002  
e-mail : pdahwrd@cag.gov.in



CARA



# CENTRAL ADOPTION RESOURCE AUTHORITY

Ministry of Women & Child Development,  
Govt. of India

## FINANCIAL STATEMENT AS AT 31.03.2020

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West Block-VIII, Wing-II, 2nd Floor, R.K.Puram, New Delhi – 110066 (India), Ph. 91-011-26180196, Toll Free: 1800-11-1311, Telefax: 91-011-26180198

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**  
**West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066**

**BALANCE SHEET AS AT 31ST MARCH, 2020**

1

PARTICULARS	Schedule	[Amount in Rs.]	
		2019-2020	2018-19
<b>CORPUS/CAPITAL FUND AND LIABILITIES</b>			
CAPITAL FUND			
RESERVES AND SURPLUS	1	12,46,49,570.00	11,41,34,143.00
EARMARKED/ENDOWMENT FUNDS	2	-	-
SECURED LOANS AND BORROWINGS	3	-	-
UNSECURED LOANS AND BORROWINGS	4	-	-
DEFERRED CREDIT LIABILITIES	5	-	-
CURRENT LIABILITIES AND PROVISIONS	6	-	-
Excess of Income over Expenditure	7	3,61,37,164.00	2,28,68,805.00
<b>TOTAL</b>		<b>16,07,86,734.00</b>	<b>13,70,02,948.00</b>
<b>ASSETS</b>			
FIXED ASSETS			
INVESTMENTS - FROM EARMARKED/ENDOWMENT FUNDS	8	53,59,897.00	54,25,595.00
INVESTMENTS - OTHERS	9	-	-
CURRENT ASSETS, LOANS, ADVANCES ETC.	10	2,28,85,362.00	1,69,55,279.00
MISCELLANEOUS EXPENDITURE	11	13,25,41,475.00	11,46,22,086.00
(to the extent not written off or adjusted)			
<b>TOTAL</b>		<b>16,07,86,734.00</b>	<b>13,70,02,960.00</b>

**शुभेन्द्र कुमार**  
 Joint Director / Accounts Officer-CARA  
 Central Adoption Resource Authority  
 Ministry of Woman & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

**डॉ. जगन्नाथ पति**  
 Joint Director  
 Central Adoption Resource Authority  
 Ministry of Woman & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

**दीपक कुमार**  
 Joint Director / Secretary CARA  
 Central Adoption Resource Authority  
 Ministry of Woman & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

2

**INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD/ YEAR ENDED 01/04/2019 TO 31/03/2020**

PARTICULARS	Schedule	(Amount in Rs.)	
		2019-20	2018-19
<b>INCOME</b>			
Income from Sales/Services	12	-	-
Grant/Subsidies	13	7,80,87,994.00	8,65,13,390.00
Fees/Subscriptions	14	4,50,000.00	1,50,000.00
Income from Investments (Income on Invest. From earmarked/endow. Funds transfer)	15	-	-
Income from Royalty, Publication etc.	16	-	-
Interest Earned	17	15,06,961.00	17,49,381.00
Other Income	18	4,95,547.00	30,123.00
Increase/(decrease) in stock of Finished goods and works-in-progress	19	-	-
<b>TOTAL (A)</b>		<b>8,05,40,502.00</b>	<b>8,84,42,894.00</b>
<b>EXPENDITURE</b>			
Establishment Expenses	20	3,00,56,888.00	3,51,75,546.00
Other Administrative Expenses	21	3,99,02,489.00	6,00,06,124.00
Expenditure on Grants, Subsidie etc.	22	-	-
Interest	23	-	-
Depreciation (Net Total at the year-end - corresponding to Schedule 8)	8	13,84,089.00	13,33,448.00
<b>TOTAL (B)</b>		<b>7,13,43,466.00</b>	<b>9,65,15,118.00</b>
<b>Balance being excess of Income over Expenditure (A-B)</b>		<b>91,97,036.00</b>	<b>(80,72,224.00)</b>
Transfer to Special Reserve ( Specify each)			
Transfer to/from General Reserve			
<b>BALANCE BEING SURPLUS/(DEFICIT) CARRIED TO CAPITAL FUND</b>		<b>91,97,036.00</b>	<b>(80,72,224.00)</b>
<b>SIGNIFICANT ACCOUNTING POLICIES</b>			
<b>CONTINGENT LIABILITIES AND NOTES TO ACCOUNTS</b>			

श्री सुरेश कुमार N.V. / Surash Kumar N.V.  
 सहायक लेखा अधिकारी / Accounts Officer-CARA  
 सहायक लेखा अधिकारी / Accounts Officer-CARA  
 Ministry of Women & Child Development  
 सहायक लेखा अधिकारी / Accounts Officer-CARA  
 Ministry of Women & Child Development  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

श्री जगन्नाथ पति / Dr. Jagannath Pati  
 सहायक निदेशक / Joint Director  
 सहायक निदेशक / Joint Director  
 Central Adoption Resource Authority  
 सहायक निदेशक / Joint Director  
 Ministry of Women & Child Development  
 सहायक निदेशक / Joint Director  
 Ministry of Women & Child Development  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

श्री दीपक कुमार / DEEPAK KUMAR  
 सहायक निदेशक / Secretary, CARA  
 सहायक निदेशक / Secretary, CARA  
 Central Adoption Resource Authority  
 सहायक निदेशक / Secretary, CARA  
 Ministry of Women & Child Development  
 सहायक निदेशक / Secretary, CARA  
 Ministry of Women & Child Development  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, K.K. Puram, New Delhi - 110 066

RECEIPTS AND PAYMENTS FOR THE PERIOD/YEAR ENDED 1ST APRIL, 2019 TO 31ST MARCH, 2020

PARTICULARS	RECEIPTS		PAYMENTS	
	2019-20	2018-19	2019-20	2018-19
(I) Opening Balances:				
a) Cash in hand	4196	12016	27436679	31721673
b) Bank Balances			32621499	32066793
(i) In current accounts (unspent bal.)			781369	510999
(ii) In deposit accounts				
(iii) Savings accounts	410189	3272967		
(iv) Syndicate Bank	574742	771873		
Union Bank of India		32746		
IDBI Bank				
(v) Adjustments of Advances	14,88,846	9,62,479		
(II) Grants Received:				
a) From Government of India:-	88317989	8,41,41,914	4850000	98,51,065
i) Revenue Expenses	1072011	5,96,036		
ii) Capital Expenses				
b) From State Government				
c) From other sources (Fines)			1072011	5,96,036
be shown separately				
(IV) Income on Investments from:				
a) Earmarked/Endow. Funds	0	0		
b) Own Funds (Other Investments)		1,10,81,063		
(V) Interest Received:				
a) On Bank deposits				
b) Loans, Advances etc.	325882	4,14,197		
c) Saving Account	0	2,48,605		
d) Interest from investment & others				
(VI) Other Income (Specify):				
Misc. Receipts	11600	17,020		
FSC	477512	12,376		
Other income(EPF)		41,908		
Receipt against RTI	520	727		
Fees & Fines	450000	1,50,000		
Rebate on use of Franking Machine				
(VII) Amount Borrowed:				
(VIII) Any other receipts (Give details):				
Security Deposit				
<b>TOTAL</b>	<b>9,31,33,487</b>	<b>10,17,55,927</b>	<b>9,31,33,487</b>	<b>10,17,55,927</b>

सुरेश कुमार N. V. / Suresh Kumar N. V.  
 अकाउंट्स ऑफिसर-CARA  
 Accounts Officer-CARA  
 Ministry of Women & Child Development  
 Government of India

श्री. जगन्नाथ पॉल / Dr. Jagannath Paul  
 जॉइंट डायरेक्टर  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India

DEEPAK KUMAR  
 सिक्योरिटी ऑफिसर / Security Guard  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India



**FINANCIAL STATEMENT**  
Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2020**

PARTICULARS	(Amount in Rs.)	
	2019-20	2018-19
<b>SCHEDULE 3 - EARMARKED/ENDOWMENT FUNDS :</b>		
a) Opening balance of the funds	-Nil-	-Nil-
b) Additions to the Funds :	-Nil-	-Nil-
(i) Grants (Non-Plan):	-Nil-	-Nil-
a) Revenue expenses	-Nil-	-Nil-
b) Capital Expenses	-Nil-	-Nil-
(ii) Income from Investments made on account of funds	-Nil-	-Nil-
(iii) Other additions (specify nature):	-Nil-	-Nil-
International Meet Registration Fee	-Nil-	-Nil-
<b>TOTAL ( a+b )</b>	-	-
<b>c) Utilisation/Expenditure towards objectives of funds</b>		
(i) Capital Expenditure	-Nil-	-Nil-
• Fixed Assets	-Nil-	-Nil-
• Others	-Nil-	-Nil-
(ii) Revenue Expenditure	-Nil-	-Nil-
• Salaries, Wages and allowances etc.	-Nil-	-Nil-
• Rent	-Nil-	-Nil-
• Other Administrative Expenses	-Nil-	-Nil-
• International Meet Expenses	-Nil-	-Nil-
<b>Total ( c )</b>	-	-
<b>NET BALANCE AS AT THE YEAR-END (a+b-c)</b>	-	-
<b>Notes :</b>		
1) Disclosures shall be made under relevant heads based on conditions attaching to the grants.		
2) Plan Funds received from the Central/State Governments are to be shown as separate Funds and not to be mixed up with any other Funds.		

श्री सुरेश कुमार एच.एस. / Surosh Kumar N. V.  
 लेखा अधिकारी-असल / Accounts Officer-CARA  
 कार्यालय, पंच सदन, पुराण विकास विभाग  
 Ministry of Woman & Child Development  
 Government of India  
 प्लान ब्लॉक-8, विंग-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110016

श्री. जगन्नाथ पति / Dr. Jagannath Pati  
 संयुक्त निदेशक / Joint Director  
 संयुक्त कार्यालय-असल, संयुक्त निदेशक  
 Central Adoption Resource Authority  
 Ministry of Woman & Child Development  
 Government of India  
 प्लान ब्लॉक-8, विंग-2, 2nd Floor, R.K. Puram, New Delhi-110016

श्री. दीपक कुमार / DEEPAK KUMAR  
 सचिव, कार्यालय / Secretary, CARA  
 संयुक्त कार्यालय-असल, संयुक्त निदेशक  
 Central Adoption Resource Authority  
 Ministry of Woman & Child Development  
 Government of India  
 प्लान ब्लॉक-8, विंग-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110016

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

(Amount in Rs.)

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 4 - SECURED LOANS AND BORROWINGS:</b>		
1. Central Government	-Nil-	-Nil-
2. State Government ( Specify)	-Nil-	-Nil-
3. Financial Institutions	-Nil-	-Nil-
a) Term Loans	-Nil-	-Nil-
b) Interest accrued and due	-Nil-	-Nil-
4. Banks:		
a) Term Loans	-Nil-	-Nil-
- interest accrued and due	-Nil-	-Nil-
b) Other Loans ( specify)	-Nil-	-Nil-
- interest accrued and due	-Nil-	-Nil-
5. Other Institutions and Agencies	-Nil-	-Nil-
6. Debentures and Bonds	-Nil-	-Nil-
7. Others ( specify)	-Nil-	-Nil-
<b>TOTAL</b>	<b>-Nil-</b>	<b>-Nil-</b>

Note: Amount due within one year

  
 सुरेश कुमार एन. वी. / Suresh Kumar N. V.  
 अकाउंट्स ऑफिसर-कारा / Accounts Officer-CARA  
 महिला एवं बाल विकास विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिम बंगला-8, विंग-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

  
 डॉ. जगन्नाथ पति / Dr. Jagannath Pati  
 संयुक्त निदेशक / Joint Director  
 संस्थापक-कारा / Joint Director  
 Central Adoption Resource Authority  
 महिला एवं बाल विकास विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिम बंगला-8, विंग-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

  
 दीपक कुमार / DEEPAK KUMAR  
 सचिव, कारा / Secretary, CARA  
 संस्थापक-कारा / Joint Director  
 Central Adoption Resource Authority  
 महिला एवं बाल विकास विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिम बंगला-8, विंग-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

PARTICULARS	(Amount in Rs.)	
	2019-20	2018-19
<b>SCHEDULE 5 - UNSECURED LOANS AND BORROWINGS:</b>		
1. Central Government	-Nil-	-Nil-
2. State Government ( Specify)	-Nil-	-Nil-
3. Financial Institutions	-Nil-	-Nil-
4. Banks:		
a) Term Loans	-Nil-	-Nil-
b) Interest accrued and due	-Nil-	-Nil-
5. Other Institutions and Agencies	-Nil-	-Nil-
6. Debentures and Bonds	-Nil-	-Nil-
7. Fixed Deposits	-Nil-	-Nil-
8. Others ( specify)	-Nil-	-Nil-
<b>TOTAL</b>	-	-
<b>SCHEDULE 6 - DEFERRED CREDIT LIABILITIES:</b>		
a) Acceptances secured by hypothecation of capital equipment and other assets	-Nil-	-Nil-
b) Others	-Nil-	-Nil-
<b>TOTAL</b>	-	-

Note: Amount due within one year

  
 सुशो कुमार एन.वी. / Surosh Kumar N.V.  
 लेखा अधिकारी-आय, Accounts Officer-CARA  
 महिला एवं बाल विकास विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

  
 डॉ. जगन्नाथ पति / Dr. Jagannath Pati  
 संयुक्त निदेशक / Joint Director  
 महिला एवं बाल विकास विभाग  
 Central Adoption Resource Authority  
 महिला एवं बाल विकास विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

  
 दीपक कुमार / DEEPAK KUMAR  
 महिला, बाल / Secretary, CARA  
 महिला-विकास एवं संसाधन विभाग  
 Central Adoption Resource Authority  
 महिला एवं बाल विकास विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31.03.2020**

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 7 - CURRENT LIABILITIES AND PROVISIONS:</b>		
<b>A. CURRENT LIABILITIES</b>		
Un-spent Grant-in-Aid	1,04,37,753.00	9,89,127.00
Provision for Expenses( as per Annexure 'C' )	7,04,546.00	7,04,546.00
E.P.F. Organisation	-	41,908.00
Security Deposits	19,01,144.00	10,01,070.00
TDS Contractor	-	-
TDS Professional/ Salary	-	-
TDS Rent	57,333.00	57,333.00
Staff A/c B.K. Sahu	-	15,275.00
Staff A/c Dr J Pati	-	28,991.00
Staff A/c S. Sudershan Naidu	15,376.00	15,376.00
Staff A/c Veerendra Kr. Mishra	1,31,038.00	-
Pay & Accounts Officer, AGMP, Gwalior	-	-
<b>Total A</b>	<b>1,32,47,190.00</b>	<b>28,53,626.00</b>
<b>B. PROVISIONS:</b>		
1.For Taxation	1,25,60,549.00	1,06,06,354.00
2. Gratuity		
3. Superannuation/pension		
4. Accumulated Leave Encashment	1,03,29,425.00	94,08,825.00
5. Trade Warranties/ claims		
6. Others ( specify)		
Provision for Admn. And Esstt. Expenses ( Annexure 'D')		
Provision for Expenses		
<b>Total B.</b>	<b>2,28,89,974.00</b>	<b>2,00,15,179.00</b>
<b>Total( A+B)</b>	<b>3,61,37,164.00</b>	<b>2,28,68,805.00</b>

  
 Suresh Kumar N. V.  
 Joint Director  
 Accounts Officer-CARA  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

  
 Dr. Jagannath Pati  
 Joint Director  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India

  
 Deepak Kumar  
 Secretary, CARA  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
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**FINANCIAL STATEMENT**

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

Fixed Asset Schedule as on 31.3.2020

SCHEDULE 8 - FIXED ASSETS : Detail as per Annexure - A

DESCRIPTION	GROSS BLOCK				DEPRECIATION			NET BLOCK				
	Cost/Valuation as at beginning of the year	Written Down Value At the Beginning of this year	Additions during the year	Dispositions during the year	Written down value at the year-end before Dep.	As at the beginning of the year	On Additions during the year	On Depreciation during the year	Excess Depreciation Charged in the year	Total up to the year-end	As at the Current year-end	As at the Previous year-end
<b>A. FIXED ASSETS :</b>												
1. LAND:												
a) Freehold												
b) Leasehold												
2. BUILDINGS:												
a) On Freehold Land												
b) On Leasehold Land												
c) Ownership Flats/Premises												
d) Superstructures on Land not belonging to the entity												
3. PLANT MACHINERY & EQUIPMENT												
4. VEHICLES												
5. FURNITURE, FIXTURES ( 9.50%)	48,49,787	27,11,552			27,11,552	22,59,335	2,71,158			25,30,493	24,40,394	27,11,552
6. OFFICE EQUIPMENT ( 1%)	28,48,328	13,21,087			18,34,915	15,27,241	2,59,626			17,86,067	15,75,289	13,21,087
7. COMPUTER/PERIPHERALS ( 31.67%)	57,82,400	13,92,582			17,70,350	43,89,818	6,88,586			50,78,404	10,81,764	13,92,582
8. ELECTRIC INSTALLATIONS												
9. TIREWELLS & W. SUPPLY												
10. OTHER FIXED ASSETS (Library)	45,521	374			4,76,795					1,64,719	374	374
11. Programme Assets												
<b>TOTAL</b>	<b>1,35,26,036</b>	<b>54,25,595</b>	<b>13,18,391</b>	<b>-</b>	<b>67,43,986</b>	<b>81,76,394</b>	<b>13,84,089</b>	<b>-</b>	<b>-</b>	<b>95,60,483</b>	<b>53,59,897</b>	<b>54,25,595</b>
<b>B. CAPITAL WORK-IN-PROGRESS</b>												
<b>GRAND TOTAL</b>	<b>1,35,26,036</b>	<b>54,25,595</b>	<b>13,18,391</b>	<b>-</b>	<b>67,43,986</b>	<b>81,76,394</b>	<b>13,84,089</b>	<b>-</b>	<b>-</b>	<b>95,60,483</b>	<b>53,59,897</b>	<b>54,25,595</b>

सुरेश कुमार N.V. / Suresh Kumar N. V.  
 वरिष्ठ लेखाधिकारी / Accounts Officer-CARA  
 राष्ट्रीय स्त्री शिशु विकास एवं परिवार कल्याण विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 बिल्डिंग-6, विंग-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110018

*(Signature)*

डॉ. जगन्नाथ पति / Dr. Jagannath Pati  
 वरिष्ठ निदेशक / Joint Director  
 राष्ट्रीय स्त्री शिशु विकास एवं परिवार कल्याण विभाग  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 बिल्डिंग-6, विंग-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

दीपक कुमार / DEEPAK KUMAR  
 सहायक सचिव / Secretary, CARA  
 केंद्रीय स्त्री शिशु विकास एवं परिवार कल्याण विभाग  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 बिल्डिंग-8, विंग-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 9 - INVESTMENT FROM EARMARKED/ENDOWMENT FUNDS:</b>		
1. In Government Securities	-	-
2. Other approved Securities	-	-
3. Shares	-	-
4. Debentures and Bonds	-	-
5. Subsidiaries and Joint Ventures	-	-
6. Others ( to be specified)	-	-
<b>TOTAL</b>		
<b>SCHEDULE 10 - INVESTMENTS - OTHERS:</b>		
1. In Government Securities	-	-
2. Other approved Securities	-	-
3. Shares	-	-
4. Debentures and Bonds	-	-
5. Subsidiaries and Joint Ventures	-	-
6. Others ( to be specified)	-	-
Interest accrued but not received	-	-
Fixed Deposit ( With Syndicate Bank/UBI)	2,28,85,362.00	1,69,55,279.00
<b>TOTAL</b>	<b>2,28,85,362.00</b>	<b>1,69,55,279.00</b>

  
 सुदेश कुमार एन. वी. / Suresh Kumar N. V.  
 सहायक निदेशक-आय / Accounts Officer-CARA  
 आदिवासी एवं शिशु विभागाध्यक्ष  
 Ministry of Woman & Child Development  
 भारत सरकार / Government of India  
 पश्चिम ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 नई दिल्ली-110066

  
 जे. जगन्नाथ पाली / J. Jagannath Pali  
 निदेशक निदेशक / Joint Director  
 आदिवासी एवं शिशु विभागाध्यक्ष  
 Central Adoption Resource Authority  
 आदिवासी एवं शिशु विभागाध्यक्ष  
 Ministry of Woman & Child Development  
 भारत सरकार / Government of India  
 पश्चिम ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 नई दिल्ली-110066

  
 दीपक कुमार / DEEPAK KUMAR  
 सहायक निदेशक / Secretary, CARA  
 आदिवासी एवं शिशु विभागाध्यक्ष  
 Central Adoption Resource Authority  
 आदिवासी एवं शिशु विभागाध्यक्ष  
 Ministry of Woman & Child Development  
 भारत सरकार / Government of India  
 पश्चिम ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 नई दिल्ली-110066

**FINANCIAL STATEMENT**

Central Adoption Resource Authority

West Block - B, Wing - 2, 2nd Floor, R. K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2020**

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.</b>		
<b>A. CURRENT ASSETS:</b>		
1. Inventories:		
a) Stores and Spares	-	-
b) Loose Tools	-	-
c) Stock-in-trade	-	-
Finished Goods	-	-
Work-in-progress	-	-
Raw Materials	-	-
<b>Total</b>		
2. Sundry Debtors:		
a) Debts Outstanding for a period exceeding six months		
b) Others	19370	4195
3. Cash balances in hand (including cheques/drafts and imprest):		
4. Bank Balances:		
a) With Scheduled Banks:		
* On Current Accounts		
* On Deposit Accounts (includes margin money)		
* On Savings Accounts	1,04,18,383.00	9,84,931.00
b) With non-Scheduled Banks:		
* On Current Accounts		
* On Deposit Accounts		
* On Savings Accounts		
<b>Total</b>		
5. Post Office-Savings Accounts	1,04,37,753.00	9,89,127.00
<b>TOTAL</b>		

  
 Suroch Kumar N. V.  
 Accounts Officer-CARA  
 Ministry of Women & Child Development  
 Government of India

  
 Dr. Jagannath Pali  
 Joint Director  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development

  
 Deepak Kumar  
 Secretary-CARA  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India  
 West Block-B, Wing-2, 2nd Floor, R. K. Puram

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<b>B. LOANS, ADVANCES AND OTHER ASSETS</b>	
1. Loans:	
a) Staff (Annexure 'B')	41500.00
b) Other Entities engaged in activities/objectives similar to that of the Entity	105065.00
c) Other (specify)	
2. Advances and other amounts recoverable in cash or in kind or for value to be received:	
a) On Capital Account	
b) Prepayments	
c) Other:	
Training and awairness as per annexure 'b'	10245362.00
NIC	3826136.00
CPWD	8985172.00
Salary Advance ( Mr. Deepak Kumar- CEO)	
Security Deposit ( Secretary-CARA residence)	
DAVP	72512770.00
d) Postage advance	39431.00
NICSI	13140933.00
DGS & D	63459.00
Directorate of Estate	8000.00
Foreign TA advance	3564.00
CID, PHO Bhopal	0.00
Mrs Usha Malhotra	25000.00
National Film Development Corpn.	13025000.00
3. Income Accrued:	
a) On Investments from Earmarked/Endowment Funds	
b) On Investments - Others ( FDRs)	0.00
c) On Loans and Advances	
d) Others	187395.00
Grant-in-aid Receivable	
4. Claims Receivable:	
<b>TOTAL (B)</b>	<b>12,21,03,722.00</b>
<b>TOTAL (A+B)</b>	<b>13,25,41,475.00</b>

श्री. सुरेश कुमार / D. Jagannath Pali  
 Joint Director  
 Central Adoption Resource Authority  
 Ministry of Woman & Child Development  
 West Block-B, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110068

श्री. दीपक कुमार / DEEPAK KUMAR  
 Secretary CARA  
 Central Adoption Resource Authority  
 Ministry of Woman & Child Development  
 West Block-B, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110068

**FINANCIAL STATEMENT**

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**  
(Amount in Rs.)

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 12 - INCOME FROM SALES/SERVICES:</b>		
1) <u>Income from Sales</u>	-Nil-	-Nil-
a) Sale of Finished Goods	-Nil-	-Nil-
b) Sales of Raw Material	-Nil-	-Nil-
c) Sale of Scraps	-Nil-	-Nil-
2) <u>Income from Services</u>		
a) Labour and Processing Charges	-Nil-	-Nil-
b) Professional/Consultancy Services	-Nil-	-Nil-
c) Agency Commission and Brokerage	-Nil-	-Nil-
d) Maintenance Services (Equipment/Property)	-Nil-	-Nil-
e) Other (Specify)	-Nil-	-Nil-
<b>TOTAL</b>	-	-

  
 सुदेश कुमार एन. वी. / Suresh Kumar N. V.  
 वरिष्ठ अधिकारी-आकांक्षित / Accounts Officer-CARA  
 महिला एवं बाल विकास एवं शिशु विकास  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

  
 डॉ. जगन्नाथ पति / Dr. Jagannath Pati  
 संयुक्त निदेशक / Joint Director  
 केंद्र-आकांक्षित / Central Adoption Resource Authority  
 महिला एवं बाल विकास एवं शिशु विकास  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

  
 दीपक कुमार / DEEPAK KUMAR  
 सचिव, आकांक्षित / Secretary, CARA  
 केंद्र-आकांक्षित / Central Adoption Resource Authority  
 महिला एवं बाल विकास एवं शिशु विकास  
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 नई दिल्ली / New Delhi-110066

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 13 - GRANTS/SUBSIDIES :</b> (Irrevocable Grants & Subsidies Received)		
Add:- Op unspend grant	989127	33,60,603
1) Central Government	8,93,90,000	8,47,37,950
Less:- Unspend grant on 31/03/2020	10437753	989127
less:- Amount transfer to Capital Fund	1072011	596036
2) State Government (s)		
3) Government Agencies		
4) Institutions/Welfare Bodies		
5) International Organisations		
6) Other (Specify) Transfer to Consolidated Fund of India	781369	-
<b>TOTAL</b>	<b>7,80,87,994</b>	<b>8,65,13,390</b>

  
 श्री सुरेश कुमार एन. वी. / Suresh Kumar N. V.  
 सहायक अधिकारी-वित्त / Accounts Officer-CARA  
 मंत्रालय एवं अंतर्गत विभाग  
 Ministry of Woman & Child Development  
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 पश्चिम ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
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 नई दिल्ली-110066

  
 डॉ. जगन्नाथ पालि / Dr. Jagannath Pali  
 सहायक निदेशक / Joint Director  
 केन्द्रीय अपन्याय-संसाधन प्राधिकरण  
 Central Adoption Resource Authority  
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 पश्चिम ब्लॉक-8, विंग-2, 2nd फ्लोर, र.क. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली-110066

  
 श्री देव कुमार / DEEPAK KUMAR  
 सहायक निदेशक / Secretary, CARA  
 केन्द्रीय अपन्याय-संसाधन प्राधिकरण  
 Central Adoption Resource Authority  
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 नई दिल्ली-110066

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020

PARICULARS	2019-20	2018-19
<b>SCHEDULE 14 - FEES/SUBSCRIPTIONS</b>		
1. Entrance Fees	0.00	0.00
2. Annual Fees/Subscriptions	0.00	0.00
3. Seminar/Program Fees	0.00	0.00
4. Consultancy Fees	0.00	0.00
5. Others ( Specify)	0.00	0.00
6. Fines	4,50,000.00	1,50,000.00
<b>TOTAL</b>	<b>4,50,000.00</b>	<b>1,50,000.00</b>

Note: Accounting Policies towards each item are to be disclosed

शुभेन कुमार वी. वी. / Suresh Kumar N. V.  
 हेतु अधिकारी-अस. / Accounts Officer-CARA  
 अधिकारी वरुन असेल विकासत असेल  
 Ministry of Women & Child Development  
 असेल असेल / Government of India  
 वरुन असेल-8, विंग-2, 2रा मंजूर, र.क. पुराम  
 नई दिल्ली / New Delhi-110066

डॉ. जगन्नाथ पॉल / Dr. Jagannath Paul  
 असेल वरुन असेल / Joint Director  
 असेल वरुन असेल विकासत असेल  
 Central Adoption Resource Authority  
 अधिकारी वरुन असेल विकासत असेल  
 Ministry of Women & Child Development  
 असेल असेल / Government of India  
 वरुन असेल-8, विंग-2, 2रा मंजूर, र.क. पुराम  
 नई दिल्ली / New Delhi-110066

दीपक कुमार / DEEPAK KUMAR  
 अधिकारी वरुन असेल / Secretary, CARA  
 अधिकारी वरुन असेल विकासत असेल  
 Central Adoption Resource Authority  
 अधिकारी वरुन असेल विकासत असेल  
 Ministry of Women & Child Development  
 असेल असेल / Government of India  
 वरुन असेल-8, विंग-2, 2रा मंजूर, र.क. पुराम  
 नई दिल्ली / New Delhi-110066

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

PARTICULARS	Investment from Earmarked funds	
	2019-20	2018-19
<b>SCHEDULE 15 - INCOME FROM INVESTMENTS</b>		
Income on Invest. From Earmarked/Endowment Funds transferred to Funds)		
1. Interest	-Nil-	-Nil-
a) On govt. Securities	-Nil-	-Nil-
b) Other Bonds/ debentures	-Nil-	-Nil-
2. Dividends:	-Nil-	-Nil-
a) On Shares	-Nil-	-Nil-
b) On Mutual Fund Securities	-Nil-	-Nil-
3. Rents	-Nil-	-Nil-
4. Others ( Specify)	-Nil-	-Nil-
<b>TOTAL</b>	-	-
<b>TRANSFERRED TO EARMARKED/ ENDOWMENT FUNDS</b>		

सुरेश कुमार जी / Suresh Kumar N. V.  
 सहायक निदेशक / Accounts Officer-CARA  
 मंत्रालय एवं अंतरा विभागा  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2<sup>nd</sup> फ्लोर, अर.पू. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नए दिल्ली / New Delhi-110066

डॉ. जगन्नाथ पति / Dr. Jagannath Pati  
 सहायक निदेशक / Joint Director  
 सहायक निदेशक-संसाधन विभागा  
 Central Adoption Resource Authority  
 मंत्रालय एवं अंतरा विभागा  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2<sup>nd</sup> फ्लोर, अर.पू. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नए दिल्ली / New Delhi-110066

दीपक कुमार / DEEPAK KUMAR  
 सहायक निदेशक / Secretary-CARA  
 सहायक निदेशक-संसाधन विभागा  
 Central Adoption Resource Authority  
 मंत्रालय एवं अंतरा विभागा  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिमी ब्लॉक-8, विंग-2, 2<sup>nd</sup> फ्लोर, अर.पू. पुराम  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नए दिल्ली / New Delhi-110066

**FINANCIAL STATEMENT**

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

(Amount in Rs.)

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 16 - INCOME FROM ROYALTY, PUBLICATION ETC. :</b>		
1) Income from Royalty	'-Nil-	'-Nil-
2) Income from Publications	'-Nil-	'-Nil-
3) Others (specify)	'-Nil-	'-Nil-
<b>TOTAL</b>	-	-

सुरेश कुमार (Dr. Suresh Kumar N. V.)  
 लेखा अधिकारी-आर/Accounts Officer-CARA  
 अधिकारी एवं आर विभाग प्रमुख  
 Ministry of Women & Child Development  
 आर विभाग/ Government of India  
 प्लॉट नं. 8-बी, विंग-2, 2nd Floor, R.K. Puram  
 आर विभाग, New Delhi-110066



डॉ. जगन्नाथ पालि / Dr. Jagannath Pali  
 संयुक्त निदेशक / Joint Director  
 आर विभाग-आर/आर विभाग प्रमुख  
 Central Adoption Resource Authority  
 अधिकारी एवं आर विभाग प्रमुख  
 Ministry of Women & Child Development  
 आर विभाग/ Government of India  
 प्लॉट नं. 8-बी, विंग-2, 2nd Floor, R.K. Puram  
 आर विभाग, New Delhi-110066

दीपक कुमार / DEEPAK KUMAR  
 सहायक सचिव / Secretary CARA  
 सचिव-आर विभाग प्रमुख अधिकारी  
 Central Adoption Resource Authority  
 अधिकारी एवं आर विभाग प्रमुख  
 Ministry of Women & Child Development  
 आर विभाग/ Government of India  
 प्लॉट नं. 8-बी, विंग-2, 2nd Floor, R.K. Puram  
 आर विभाग, New Delhi-110066

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 17 - INTEREST EARNED :</b>		
1) On Term Deposits :		
a) With Scheduled Banks	1061456	1118012
b) With Non-Scheduled Banks	0.00	0.00
c) With Institutions	0.00	0.00
d) others	0.00	0.00
2) On Savings Accounts :		
a) With Scheduled Banks	445505	631369
b) With Non-Scheduled Banks	0.00	0.00
c) With Institutions	0.00	0.00
d) others	0.00	0.00
3) On Loans :		
a) Employees/Staff	0.00	0.00
b) Others	0.00	0.00
4) Interest on Debtors and Other Receivables	0.00	0.00
<b>TOTAL</b>	<b>15,06,961</b>	<b>17,49,381</b>

**Note : Tax deducted at source to be indicated**

  
 श्री सुरेश कुमार एन. वी.  
 ऑफिसर/अकाउंट्स ऑफिसर-CARA  
 अधिकारी/अकाउंट्स ऑफिसर-आर.के.पुरम  
 Ministry of Women & Child Development  
 भारत सरकार/भारत सरकार  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली-110066

  
 डॉ. जगन्नाथ पाटी/Dr. Jagannath Pati  
 जॉइंट डायरेक्टर/जॉइंट डायरेक्टर  
 Central Adoption Resource Authority  
 अधिकारी/अकाउंट्स ऑफिसर-आर.के.पुरम  
 Ministry of Women & Child Development  
 भारत सरकार/भारत सरकार  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली-110066

  
 श्री दीपक कुमार/DEEPAK KUMAR  
 सचिव, आर.के.पुरम/Secretary, CARA  
 सचिव-आर.के.पुरम ऑफिसर/Secretary  
 Central Adoption Resource Authority  
 अधिकारी/अकाउंट्स ऑफिसर-आर.के.पुरम  
 Ministry of Women & Child Development  
 भारत सरकार/भारत सरकार  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली-110066

**FINANCIAL STATEMENT**

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 18 - OTHER INCOME :</b>		
1) Profit on Sa/e/disposal of Assets	0	0
a) Owned assets	0	0
b) Assets acquired out of grants, or received free of cost	0	0
2) Export Incentives realized	0	0
3) Fees for Miscellaneous Services	0	0
4) Miscellaneous Income	17515	17020
Sale of old newspaper and magazines	0	0
Rebate by Postal Deptt. on use of franking Machine	0	0
RTI Fee	520	727
Foreign Contribution Received	0	0
International meet (R.Fees A/c)	0	0
FSC Recd (Leave Salary) A/c	477512	12376
<b>TOTAL</b>	<b>4,95,547</b>	<b>30,123</b>

  
 श्री सुरेश कुमार एन. वी. / Suresh Kumar N. V.  
 अकाउंट्स ऑफिसर-कारा  
 अकाउंट्स ऑफिसर-कारा  
 Ministry of Women & Child Development  
 अर्थ विभाग, भारत सरकार, दिल्ली  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

  
 डॉ. जगन्नाथ पाटी / Dr. Jagannath Pati  
 संयुक्त निदेशक/जॉइंट डायरेक्टर  
 Central Adoption Resource Authority  
 अर्थ विभाग, भारत सरकार, दिल्ली  
 Ministry of Women & Child Development  
 अर्थ विभाग, भारत सरकार, दिल्ली  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

  
 श्री दीपक कुमार / Deeepak Kumar  
 सचिव, कारा / Secretary, CARA  
 Central Adoption Resource Authority  
 अर्थ विभाग, भारत सरकार, दिल्ली  
 Ministry of Women & Child Development  
 अर्थ विभाग, भारत सरकार, दिल्ली  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

**FINANCIAL STATEMENT**

**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**  
(Amount in Rs.)

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 19 - INCREASED/(DECREASE) IN STOCK OF FINISHED GOODS &amp; WORK IN PROGRESS :-</b>		
a) Closing stock	-Nil-	-Nil-
i) Finished Goods	-Nil-	-Nil-
ii) Work-in-progress	-Nil-	-Nil-
b) Less : Opening Stock	-Nil-	-Nil-
i) Finished Goods	-Nil-	-Nil-
ii) Work-in-progress	-	-
<b>TOTAL</b>	-	-

  
 श्री. दीपक कुमार / DEEPAK KUMAR  
 सहायक सचिव / Secretary, CARA  
 केंद्र प्रमुख - उत्तर प्रदेश अधिकार  
 Central Adoption Resource Authority  
 एन.के.पुरम, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर  
 Ministry of Women & Child Development  
 एन.के.पुरम, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

  
 श्री. जगन्नाथ पॉल / Dr. Jagannath Pail  
 सहायक सचिव / Joint Director  
 केंद्र प्रमुख - उत्तर प्रदेश अधिकार  
 Central Adoption Resource Authority  
 एन.के.पुरम, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर  
 Ministry of Women & Child Development  
 एन.के.पुरम, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

  
 श्री. सुरेश कुमार एन. वी. / Suresh Kumar N. V.  
 सहायक सचिव / Accounts Officer-CARA  
 केंद्र प्रमुख - उत्तर प्रदेश अधिकार  
 Central Adoption Resource Authority  
 एन.के.पुरम, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर  
 Ministry of Women & Child Development  
 एन.के.पुरम, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर, 2<sup>वां</sup> मंजूर  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 056

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 20 - ESTABLISHMENT EXPENSES :</b>		
a) Salaries and Wages	21178107	2,21,45,143
b) Manpower charges (Contract Staff)	583778	23,84,768
c) Allowances, Bonus and honorarium	85594	1,51,712
d) Reimbursement of Tuition Fee	366750	1,51,500
e) leave salary Payment	660473	23,46,562
f) Gratuity Payment	616130	-
f) Medical Expenses	599915	6,21,522
g) LTC Expenses	74100	2,70,933
h) Employer Contribution to PF	1347947	16,02,158
i) EDLI (PF)	13425	15,525
j) EPF Administrative charges	64046	1,06,716
k) FSC	1591828	18,86,940
l) Lease Rent	-	4,44,970
m) Gratuity Provision	1954195	30,47,097
n) Leave Salary Provision	920600	-
<b>TOTAL A+B</b>	<b>3,00,56,888</b>	<b>3,51,75,546</b>

  
 श्री सुरेश कुमार एन. वी.  
 जूनियर ऑफिसर/Accounts Officer-CARA  
 Ministry of Women & Child Development  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110056

  
 डॉ. जगन्नाथ पाटी / Dr. Jagannath Pati  
 जॉइंट डायरेक्टर / Joint Director  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110056

  
 श्री देवप्रकाश कुमार  
 सचिव / Secretary CARA  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110056

**FINANCIAL STATEMENT**

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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**SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020**

PARTICULARS	2019-20	2018-19
<b>SCHEDULE 21 - OTHER ADMINISTRATIVE EXPENSES :</b>		
Advertisement and Publicity	14,17,382.00	2,82,40,010.00
Audit Fees	1,17,270.00	2,785.00
Bank Charges	1,829.00	1,097.00
CARING Expenses	14,54,532.00	56,61,005.00
Computer Networking and accessories	89,975.00	46,161.00
Consultancy Service Charges	1,97,21,444.00	1,32,85,332.00
Conveyance Expenses	56,923.00	25,580.00
Hindi Pakhwada Expenses	61,718.00	14,000.00
Honorarium, TA/DA to Adv. Committee Members A/c	2,69,215.00	12,39,389.00
Hospitality	81,128.00	19,680.00
Inspection & monitoring expenses	5,20,867.00	99,373.00
Internship Expenses	1,29,795.00	63,613.00
Meeting Expenses	79,017.00	1,55,646.00
News paper, Books and Periodicals	70,236.00	34,495.00
Office Expenses	1,05,597.00	55,560.00
Postage and Telegram Charges	3,13,240.00	1,35,282.00
Printing Expenses	2,21,885.00	2,12,844.00
Professional Charges & Legal	51,962.00	79,392.00
Recruitment and Training Expenses	32,934.00	15,093.00
Repair and Maintenance of Office Building	72,588.00	2,750.00
Repair and Maintenance of Office Furniture	1,95,512.00	-
Repairs and Maintenance of Office Equipment	26,96,690.00	1,80,687.00
Security and Cleaning Expenses	-	19,90,791.00
Sitting Fee Account	-	6,53,500.00
Stationery Expenses	8,51,232.00	7,34,000.00
Telephone Charges	7,15,235.00	6,64,409.00
Toll Free Help Line Expenses	97,098.00	5,51,624.00
Training and Awareness Programme expenses	75,66,090.00	23,28,846.00
Travelling Expenses	8,02,101.00	6,90,415.00
Veichles Hiring (Car)	12,51,290.00	8,83,732.00
Water and Electricity charges	82,121.00	56,080.00
Foreign TA Expenses	-	75,193.00
MEM Expenses	54,089.00	18,07,760.00
Contingencies(Misc. Expenses) A/c	83,494.00	-
Honorarium to NDC Committee Members A/c	6,43,000.00	-
<b>GROSS TOTAL</b>	<b>3,99,02,489</b>	<b>3,00,06,124</b>

सुरेश कुमार एच. वेंकटेश्वर / Suresh Kumar N. V.  
 सहायक निदेशक / Accounts Officer-CARA  
 भारत सरकार / Government of India  
 मंत्रालय / Ministry of Women & Child Development  
 पता / Address: West Block - 8, Wing - 2, 2nd Floor, R.K. Puram  
 नई दिल्ली - 110066

डॉ. जगन्नाथ पाल / Dr. Jagannath Pal  
 संयुक्त निदेशक / Joint Director  
 भारत सरकार / Government of India  
 मंत्रालय / Ministry of Women & Child Development  
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 नई दिल्ली - 110066

दीपक कुमार / DEEPAK KUMAR  
 सचिव / Secretary, CARA  
 केंद्र / Central Adoption Resource Authority  
 भारत सरकार / Government of India  
 मंत्रालय / Ministry of Women & Child Development  
 पता / Address: West Block - 8, Wing - 2, 2nd Floor, R.K. Puram  
 नई दिल्ली - 110066

**FINANCIAL STATEMENT**  
**Central Adoption Resource Authority**

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

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SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2020

PARTICULARS	(Amount in Rs.)	
	2019-20	2018-19
<b>SCHEDULE 22 - EXPENDITURE ON GRANTS, SUBSIDIES ETC.:</b>		
a) Grants given to Institutions/Organisations	-Nil-	-Nil-
b) Subsidies given to Institutions/Organisations	-Nil-	-Nil-
<b>TOTAL</b>	-	-
<b>Note: Name of the Entities, their Activities along with the amount of Grants/ subsidies are to be disclosed.</b>		
<b>SCHEDULE 23 - INTEREST:</b>		
a) On Fixed :pams	-Nil-	-Nil-
b) On Other Loans ( including Bank Charges)	-Nil-	-Nil-
c) Others ( specify)	-Nil-	-Nil-
<b>TOTAL</b>	-	-

शुभेन कुमार / Suresh Kumar N. V.  
 ज्येष्ठ लेखाधिकारी / Accounts Officer-CARA  
 केंद्र, महिला-विभाग / Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 पश्चिम ब्लॉक-8, विंग-2, 2nd Floor, R.K. Puram  
 नई दिल्ली / New Delhi-110066

डॉ. जगन्नाथ पाटी / Dr. Jagannath Pati  
 संयुक्त निदेशक / Joint Director  
 केंद्र, महिला-विभाग / Central Adoption Resource Authority  
 केंद्र, महिला-विभाग / Ministry of Women & Child Development  
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 नई दिल्ली / New Delhi-110066

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 सचिव / Secretary, CARA  
 केंद्र, महिला-विभाग / Central Adoption Resource Authority  
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 नई दिल्ली / New Delhi-110066

## FINANCIAL STATEMENT

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Central Adoption Resource Authority  
West Block-8, Wing-2, 2<sup>nd</sup> Floor, R.K. Puram, New Delhi-110 066.

SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31<sup>st</sup> MARCH- 2020Schedule-24Significant Accounting Policies/Basis for Preparations of Accounts:**1. Accounting Convention:**

The Financial Statements have been prepared on the accrual method of accounting.

**2. Inventory Valuation:**

Store and Spares are valued at cost.

**3. Investments:**

Investments classified as "long term investments" are carried at cost.

**4. Fixed Assets:**

- 4.1 Fixed Assets are stated at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition.
- 4.2 Fixed Assets acquire by way of non-recurring grant are capitalized at values stated by corresponding credit to Capital Fund.

**5. Depreciation:**

5.1 Depreciation has been provided on WDV method as per rates specified in the Income Tax Act from 01.04.2018 as suggested by C & AG in their audit report for the year 2017-18.

- a. In respect of additions to/ deductions from fixed assets during the year depreciation is considered on two half yearly basis.

सुरेश कुमार एन. वी.  
अकाउंट्स ऑफिसर-कारा  
अध्यक्ष, महिला-8, विंग-2, 2<sup>nd</sup> फ्लोर, र.क. पुराम  
महिला-8, विंग-2, 2<sup>nd</sup> फ्लोर, र.क. पुराम  
Ministry of Women & Child Development  
Government of India  
West Block-8, Wing-2, 2<sup>nd</sup> Floor, R.K. Puram  
New Delhi-110066

डॉ. जगन्मथ पाल  
अध्यक्ष, कारा / Joint Director  
अध्यक्ष, महिला-8, विंग-2, 2<sup>nd</sup> फ्लोर, र.क. पुराम  
Central Adoption Resource Authority  
Ministry of Women & Child Development  
Government of India  
West Block-8, Wing-2, 2<sup>nd</sup> Floor, R.K. Puram

दीपक कुमार  
अध्यक्ष, कारा / Secretary, CARA  
अध्यक्ष, महिला-8, विंग-2, 2<sup>nd</sup> फ्लोर, र.क. पुराम  
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West Block-8, Wing-2, 2<sup>nd</sup> Floor, R.K. Puram

- b. Assets costing Rs. 5,000/- or less each are fully provided.
- c. Residual Value of fixed assets has been taken @ 5% of the total cost.

**6. Government Grants/ Subsidies:**

- 6.3 Government grant / subsidy are accounted on accrual basis.
- 6.4 Grants received from Central Government has not been received with specific instruction for Capital Expenses and therefore the amount spent on acquisition of capital assets not otherwise specified has been shown under Capital Fund.

**7. Lease:**

Lease rentals are expensed with reference to lease terms.

**8. Retirement Benefits:**

- 8.1 Provision towards gratuity payable on death/ retirement of employees is accrued and computed based on actuarial calculation.
- 8.2 Provision for accumulated leave encashment benefit to the employees is accrued and computed based on actuarial calculation.

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 सुशोभ कुमार एन. वी. / Surosh Kumar N. V.  
 अकाउंट्स ऑफिसर-कारा / Accounts Officer-CARA  
 महिला एवं बाल विकास विभाग  
 Ministry of Women & Child Development  
 भारत सरकार / Government of India  
 प्लॉट नंबर-8, विंग-2, द्वितीय तल, ए.के. पुराम  
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 डॉ. जगन्नाथ पति / Dr. Jagannath Pati  
 संयुक्त निदेशक / Joint Director  
 केंद्रिय स्तर-केंद्र संयुक्त निदेशक  
 Central Adoption Resource Authority  
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 Ministry of Women & Child Development  
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 West Block-8, Wing-2, 2nd Floor, R.K. Puram

  
 दीपक कुमार / DEEPAK KUMAR  
 सचिव, कारा / Secretary, CARA  
 केंद्रिय स्तर-केंद्र सचिव संयुक्त निदेशक  
 Central Adoption Resource Authority  
 महिला एवं बाल विकास विभाग  
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 West Block-8, Wing-2, 2nd Floor, R.K. Puram



## FINANCIAL STATEMENT

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Central Adoption Resource Authority  
West Block-8, Wing-2, 2<sup>nd</sup> Floor, R.K. Puram, New Delhi-110 066.

SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED 31<sup>st</sup> MARCH- 2020Schedule-25CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS

1. Contingent Liabilities for the period ended 31<sup>st</sup> March- 2020 is Rs. Nil
2. In the opinion of the Steering Committee, the current assets, loans and advances have a value on realization in the ordinary course of business, equal to at least the aggregate amount shown in the Balance Sheet.
3. In view of there being no taxable income under Income Tax Act, 1961 no provision for Income Tax has been made.
4. Schedule 1 to 25 are annexed to and form an integral part of the Balance Sheet as at 31<sup>st</sup> March 2020 and the Income and Expenditure Account for the year ended on that date.

सुरेश कुमार एन. वी. / Surash Kumar N. V.  
अकाउंट्स ऑफिसर-कारा / Accounts Officer-CARA  
महिला-बच्चा-संस्था / Ministry of Women & Child Development  
मंत्रालय / Government of India  
पश्चिम ब्लॉक-8, विंग-2, 2<sup>nd</sup> फ्लोर, र.क. पुराम  
New Delhi-110066

\*\*\*\*\*  
डॉ. जगन्नाथ पाल / Dr. Jagannath Pali  
संस्था-संस्था-संस्था / Joint Director  
केंद्र-संस्था-संस्था / Central Adoption Resource Authority  
महिला-बच्चा-संस्था / Ministry of Women & Child Development  
मंत्रालय / Government of India  
पश्चिम ब्लॉक-8, विंग-2, 2<sup>nd</sup> फ्लोर, र.क. पुराम  
New Delhi-110066

दीपक कुमार  
सचिव, कारा / Secretary CARA  
महिला-बच्चा-संस्था / Ministry of Women & Child Development  
मंत्रालय / Government of India  
पश्चिम ब्लॉक-8, विंग-2, 2<sup>nd</sup> फ्लोर, र.क. पुराम  
New Delhi-110066

2019-20

DESCRIPTION	GROSS BLOCK		Written Down Value on beginning of the year	Additions during the year QTY	Deduction during the year Amount	Total Qty.	Cost/valuation at the year-end Amount	Depreciation As at the beginning of the year	Additions during the year	Total	Net Block Value at		Remarks
	Original Value	Cost/Purchase Value									Current year-end	Depreciation at year-end	
AS per income Tax Act on WDV from 1/4/2018													
A. Furniture & Fixture : (10%) (Up to 31-5-2013. (Detail attached))			17,21,731	-	-	-	17,21,731	15,95,518	1,72,173	17,01,681	15,49,553	17,21,731	
Voltas split AC 2 Ton (28/10/14)	1	32,51,249	26,959	-	-	-	26,959	16,541	2,898	19,237	24,263	26,959	
Steel High back Chair 27/11/14	1	13,000	8,057	-	-	-	8,057	4,943	805	5,749	7,251	8,057	
Steel visitor chair (27/11/14)	4	28,000	17,353	-	-	-	17,353	10,647	1,735	12,032	15,618	17,353	
Wooden Executive Table black 27/11/14	1	34,000	21,072	-	-	-	21,072	12,928	2,107	15,035	18,955	21,072	
Wooden centre table glass top 27/11/14	1	5,600	3,470	-	-	-	3,470	2,130	347	2,477	3,123	3,470	
Wooden Computer table glass top 27/11/14	2	9,000	5,578	-	-	-	5,578	3,422	558	3,660	5,020	5,578	
White Board with stand 12/6/2015	1	7,768	5,011	-	-	-	5,011	2,777	501	3,278	4,510	5,011	
Reception Table(7x2-3'-6") 3/12/2015	1	37,000	25,918	-	-	-	25,918	11,002	2,592	13,674	23,326	25,918	
Revolving chair 3/12/15	1	6,650	4,657	-	-	-	4,657	1,993	466	2,459	4,191	4,657	
Voltas Split Air Conditioner 1.5 ton with stabilizer 21.9.16	2	79,700	61,509	-	-	-	61,509	18,192	6,151	24,343	55,357	61,509	
Office Table 48x30" (28.2.17)	3	25,700	23,979	-	-	-	23,979	5,721	2,398	8,119	21,581	23,979	
Office Table 60x30x30" (28.2.17)	2	23,160	18,699	-	-	-	18,699	4,461	1,870	6,331	16,829	18,699	
Executive High back Chair (N) 1.11.16	1	6,075	4,732	-	-	-	4,732	1,543	473	1,816	4,259	4,732	
Visitors Chair 1.11.16 (JV)	8	36,100	1,174	-	-	-	1,174	24,626	117	25,043	1,057	1,174	
Five Seater Sofa Set 1.11.16 (JV)	1	18,125	14,896	-	-	-	14,896	4,229	1,480	5,719	13,406	14,896	
Executive Table 1.11.16 (JV)	1	16,000	14,019	-	-	-	14,019	3,981	1,402	5,383	12,617	14,019	
Visitors Chair 16.12.16	12	30,900	24,067	-	-	-	24,067	6,833	2,407	9,240	21,660	24,067	
Corner Table 9.1.17 (JV)	2	6,300	4,096	-	-	-	4,096	1,304	500	1,804	4,495	4,096	
Central Table 9.1.17 (JV)	1	7,312	5,793	-	-	-	5,793	1,513	580	2,093	5,219	5,793	
Visitors Chair 16.1.17	10	78,700	82,418	-	-	-	82,418	10,281	6,242	22,523	56,177	62,419	
Office Table 42"x24" 15.2.17	5	42,750	34,363	-	-	-	34,363	8,387	3,435	11,823	30,927	34,363	
Office Table 48x24" 15.2.17	1	9,250	7,435	-	-	-	7,435	1,815	744	2,559	6,891	7,435	
Office Table 48x30" 15.2.17	3	29,700	25,872	-	-	-	25,872	5,828	2,387	8,215	21,455	23,872	
Work Station 15.2.17	9	1,10,250	88,620	-	-	-	88,620	21,530	8,862	30,492	79,758	88,620	
Sofa Set one seater 22.2.17	2	11,910	9,616	-	-	-	9,616	2,294	962	3,256	6,654	9,616	
Sofa Set 2 seater 22.2.17	1	9,330	7,533	-	-	-	7,533	1,797	753	2,550	6,780	7,533	
Sofa 3 seater 22.2.17	1	11,560	9,340	-	-	-	9,340	2,231	935	3,166	8,414	9,340	
Height back chair 22.2.17	6	35,730	28,846	-	-	-	28,846	6,882	2,885	9,767	25,963	28,846	
Wooden sofa set 2 seater 16.3.17	1	20,250	16,421	-	-	-	16,421	3,829	1,542	5,471	14,779	16,421	
Wooden Sofa Set 2 seater 16.3.17	2	20,250	16,421	-	-	-	16,421	3,829	1,542	5,471	14,779	16,421	
Central Table 16.3.17	1	10,125	8,211	-	-	-	8,211	1,914	821	2,735	7,390	8,211	
Side Table 16.3.17	2	5,625	4,563	-	-	-	4,563	1,062	456	1,518	4,107	4,563	
Meeting Table 28.3.17	1	25,312	20,616	-	-	-	20,616	4,696	2,062	6,768	16,854	20,616	
Full height Storage Unit 28.3.17	1	14,765	12,027	-	-	-	12,027	2,739	1,203	3,942	10,824	12,027	
Reception 28.3.17	1	39,656	32,300	-	-	-	32,300	7,356	3,210	10,566	29,070	32,300	
Office Table 46"x30"x30" (15.5.17)	1	9,900	8,134	-	-	-	8,134	1,765	813	2,579	7,321	8,134	
Office Table 42"x24"x30" (16.6.17)	1	8,550	7,086	-	-	-	7,086	1,464	709	2,173	5,377	7,086	
Office Table 48"x30"x30" (16.6.2017)	1	9,900	8,134	-	-	-	8,134	1,765	813	2,579	7,321	8,134	
Slide Rack 36"x18"x30" (16.6.17)	6	37,600	31,326	-	-	-	31,326	6,474	3,133	9,607	28,193	31,326	
Brass Planter (No. 12), 15.5.17	10	6,248	282	-	-	-	282	5,966	28	5,994	254	282	
Brass Planter (No. 14), 15.5.17	12	12,537	564	-	-	-	564	11,973	55	12,029	508	564	
Brass Planter (No. 16), 15.5.17	4	6,090	274	-	-	-	274	5,816	27	283	247	274	
Office Airman 1200x900x450 29.9.17	7	90,998	70,008	-	-	-	70,008	129,900	7,801	207,911	137,207	158,008	

श्री. सुरेश कुमार पट्ट / Dr. Jagannath Pali  
 सहायक सचिव/जॉइंट डायरेक्टर  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India

श्री. सुरेश कुमार पट्ट / Dr. Jagannath Pali  
 सहायक सचिव/जॉइंट डायरेक्टर  
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श्री. सुरेश कुमार पट्ट / Suresh Kumar N. V.  
 सहायक सचिव/अकाउंट्स ऑफिसर-CARA  
 Central Adoption Resource Authority  
 Ministry of Women & Child Development  
 Government of India





	B	4	57	512	1,87,571	-	-	B	1,87,571	26,9941	75,028	344,069	1,12,543	30
Compuer Systems HP-27-8232 in 31.3.17	1	62,000	25,419	-	-	-	-	1	25,419	36561	10,168	46749	15,251	1,87,571
HP LaserJet Pro MFP M477 printer (color) 31.3.17	1	21,000	6,938	-	-	-	-	1	6,938	12862	3,575	16437	5,363	25,419
Epson L380 inkjet printer 31.3.17	2	1,31,000	53,707	-	-	-	-	2	53,707	77233	21,483	98776	32,224	6,938
Laptop apple MANGF 7 (+S)31.3.17	4	1,50,000	61,497	-	-	-	-	4	61,497	88503	24,599	113102	36,898	53,707
Laptop HP-15-860147A (1-3) 31.3.17	4	36,000	14,759	-	-	-	-	4	14,759	21241	5,804	27145	8,855	61,497
CCTV Camera 31.3.17	4	6,300	3,106	-	-	-	-	4	3,106	3244	1,242	4486	1,864	14,759
3 TB HDD Seagate Hard Disk (3T.8.17)	1	13,500	5,804	-	-	-	-	1	5,804	6996	2,642	9538	3,962	3,106
MS Office Home 2016-Mac (12.8.17)	1	7,700	4,376	-	-	-	-	1	4,376	3324	1,750	5074	2,626	5,804
HP Key Board & Mouse combo 22.1.18	1	16,500	485	-	-	-	-	1	485	16005	198	16203	297	4,376
Non-plant transfer														
Telephone Instrument (Hois 6260)	1	11,934	358	-	-	-	-	1	358	11576	143	11719	215	16,203
HP LaserJet Printer Model 1020	1	500	15	-	-	-	-	1	15	485	6	491	9	358
Pen Drive 4 GB	1	4,950	149	-	-	-	-	1	149	4801	60	4861	89	491
External Hard disk 500 GB	1	64039	1,921	-	-	-	-	1	1,921	62118	768	62886	1,153	1,153
HP Laptop	1	4,500	138	-	-	-	-	1	138	4462	55	4517	83	1,921
External Hard Disk 500 GB (Seget)	1	1,305	438	-	-	-	-	1	438	14167	175	14342	263	438
Web Camera (Logitech-C-170)	2	2,49,596	2,16,317	-	-	-	-	2	2,16,317	33278	86,527	119800	1,29,760	2,16,317
Laptops [04/12/2018]	4	3455	3,220	-	-	-	-	4	3,220	230	1,288	1518	1,932	3,220
Presenter Logitech [06/02/2019]	1	6890	5,890	-	-	-	-	10	6,890	0	2,756	2756	4,134	6,890
Key Board & Mouse Combo [31-3-2019]	1	1360	1,360	-	-	-	-	1	1,360	0	544	544	816	1,360
Router Dlink [31-3-2019]	1	1300	1,300	-	-	-	-	1	1,300	0	520	520	780	1,300
Switch D-Link 8 port [31-3-2019]	5	279995	2,79,995	-	-	-	-	5	2,79,995	0	1,11,998	1,11,998	1,67,997	2,79,995
HP Computer All-in-one (24-05-2019)	3	33997	33,997	-	-	-	-	3	33,997	0	6,799	6799	27,198	33,997
MI Digital Television (12-10-2019)	1	59708	59,708	-	-	-	-	1	59,708	0	11,942	11,942	47,766	59,708
Avia Wireless Systems	1	4068	4,068	-	-	-	-	1	4,068	0	814	814	3,254	4,068
UPS 1 KV	1	3,77,765	3,77,765	-	-	-	-	1	3,77,765	43,89,818	6,80,506	50,78,404	10,61,764	3,77,765
Total		67,62,400	13,92,582						17,70,370	43,89,818	6,80,506	50,78,404	10,61,764	13,92,582
D. Library books		45,521	374						374	0	374	0	374	374
E. Programme Assets														
Compo Binding Machines (23-10-2019)	1	4500	4,500	-	-	-	-	1	4,500	0	338	338	4,162	4,500
Lab types for CARINGS Programme (14/11/2018)	2	2,46,380	2,46,380	-	-	-	-	2	2,46,380	0	1,28,118	1,28,118	1,18,262	2,46,380
Camera for Inspection & Monitoring (30/9/20)	1	24,869	24,869	-	-	-	-	1	24,869	0	4,974	4,974	19,895	24,869
Coral Grow Graphics for Media & Publicity (26/12/19)	1	67,248	67,248	-	-	-	-	1	67,248	0	13,450	13,450	53,798	67,248
Antivirus GH Fortal Shield 3 years ( 01/01/2020)	7	78,400	78,400	-	-	-	-	7	78,400	0	15,680	15,680	62,720	78,400
Security Camera	1	5096	5,096	-	-	-	-	1	5,096	0	2,159	2,159	3,239	5,096
Total		4,26,795	4,26,795						4,26,795	0	1,64,719	1,64,719	2,62,076	4,26,795
Grand Total		1,35,26,036	54,25,595						67,43,886	81,76,394	13,84,089	95,60,483	53,89,897	54,25,595

श्री. जगन्नाथ पांडे / Dr. Jagannath Pandey  
 जंटा संचालक / Joint Director  
 संचालक संचालक-संचालक संचालक  
 Central Adoption Resource Authority  
 संचालक संचालक संचालक संचालक  
 Ministry of Women & Child Development  
 संचालक संचालक संचालक संचालक  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110006

श्री. दीपक कुमार / DEEPAK KUMAR  
 संचालक, संचालक / Secretary CARA  
 संचालक-संचालक संचालक संचालक  
 Central Adoption Resource Authority  
 संचालक संचालक संचालक संचालक  
 Ministry of Women & Child Development  
 संचालक संचालक संचालक संचालक  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110006

**FINANCIAL STATEMENT**  
Central Adoption Resource Authority

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West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

**Advance for Training and Awareness Programme**

As on 31.3.2020

Annex-B

S. No.	Name of NGO/ Govt. Office	Date of Release	Amount	Remarks
1	ICCW New delhi	19.8/10.9.2008	6,18,850	
2	VASODA Pune		55,000	
3	Director, WCD, Raipur	03.06.2010	1,64,320	
4	Director, WCD, Chandigarh	18.06.2010	1,64,320	
5	Director, WCD, Andra Pradesh	24.02.2011	2,48,808	
6	The state Child Protection Society, Nagland	02.09.2011	99,704	
7	ICDS, Society, Bangalore, Karnataka	20.10.2011	54,400	
8	Director, WCD, Bangalore	26.06.2013	17	
9	Chairman, VCA Hyderabad	17-01-2014	20,239	
10	Commissioner and State Child Protection Society, Pune	16.12.2014	2,37,510	
11	Dir, Goa Institute of Public Administration	10.03.2015	1,09,592	
12	Maharashtra Judicial Academy (IMCTI)	04-07-2015	1,80,250	
13	Director, SW and Child Protection Society, Ranchi	10-12-2015	1,99,490	
14	CEO, AP SPE of Women & Children, Vijayawada	10-03-2016	1,32,329	
15	Member secy, SARA, Manipur	12.09.2017	6,182	
16	Maharashtra state Child Protection Society	19.01.2018	3,90,240	
17	Maharashtra state Child Protection Society	22.02.2018	1,17,173	
18	Director, ICPS, Sikkim	13.03.2018	2,13,251	
19	Karnataka state child protection Society	15.03.2018	4,75,661	
20	Chairman SCPS, Chattisgarh	22-06-2018	37,916	
21	Director WCD Hyderabad	30-03-2019	1,71,360	
22	The Director Orissa State Child Protection Society	30-03-2019	2,47,830	
23	The Director CPS Nagaland Kohima	31-03-2019	2,35,650	
24	CEO-AP, Society for Proct. Of Empow. Of Women AP.	17-06-2019	4,79,940	
25	Karnataka state child protection Society	06-07-2019,	4,02,060	
26	Director, Child Rights, West Bengal	05-08-2019,	5,51,340	
27	Director, Social Welfare, Bihar	17-09-2019,	7,58,760	
28	Director, Social welfare, Odisha	29-10-2019	6,39,930	
29	NIPCCD, Lucknow	15-01-2020	4,32,190	
30	Maharashtra state Child Protection Society	31-01-2020	5,37,960	
31	Maharashtra state Child Protection Society	07-02-2020,	1,23,000	
32	State Adoption Resource Authority, Tamil Nadu	22-02-2020	6,53,910	
33	Director, Judicial Achadamy, Odisha	26-02-2020	88,710	
34	Tata Institute of Social Science, Mumbai	04-03-2020,	3,85,830	
35	Director, Social Welfare, Ultrakhand	12-03-2020,	3,42,810	
36	Director, WCD, Mizoram	19-03-2020,	3,72,900	
37	Director, Social Welfare, Rajasthan	23-03-2020	2,95,920	
	<b>Total</b>		<b>1,02,45,362</b>	

*[Signature]*

Dr. Jagdish Patil  
Joint Director  
Central Adoption Resource Authority  
Ministry of Women & Child Development  
Government of India

*[Signature]*

Deepak Kumar  
Secretary CARA  
Central Adoption Resource Authority  
Ministry of Women & Child Development  
Government of India

Suresh Kumar N. V.  
Accounts Officer-CARA  
Central Adoption Resource Authority  
Ministry of Women & Child Development  
Government of India

**Loans/ Advances to Staff**

Name of Employees	Amount outstanding as on 31.03.2020	Amount outstanding as on 31.03.2019	Remarks
<b>A. Festival Advance:</b>			
<b>Total A</b>			
<b>B. Computer Advance:</b>			
<b>C. Car Advance:</b>			
<b>D Scooter Advance</b>			
Mr. Ritesh Ahuja, DEO	-	1,000	
Mr. C.S. Bhakta-LDC	4,500	10,500	
<b>E TA Advance</b>			
Ashuthosh-AD	23,000	-	
<b>FLTC Advance</b>			
B.M. Tiwari-AD	-	-	
<b>G Others</b>			
Archana Tyagi	-	70,100	
Apama sharma			
Deepak Rathore	5,000	5,000	
C.S. Bhakta	9,000	18,465	
<b>Total B</b>	<b>41,500</b>	<b>1,05,065</b>	
<b>Grand Total ( A+B+C+D)</b>	<b>41,500</b>	<b>1,05,065</b>	

  
 श्री सुरेश कुमार एन. वी.  
 सहायक निदेशक / Accounts Officer-CARA  
 भारत सरकार, महिला और बाल विकास विभाग  
 Ministry of Woman & Child Development  
 भारत सरकार / Government of India  
 पश्चिम ब्लॉक-8, विंग-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

  
 डॉ. जगन्नाथ पालि / Dr. Jagannath Pali  
 सहायक निदेशक / Joint Director  
 Central Adoption Resource Authority  
 भारत सरकार, महिला और बाल विकास विभाग  
 Ministry of Woman & Child Development  
 भारत सरकार / Government of India  
 पश्चिम ब्लॉक-8, विंग-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

  
 श्री दृष्टांत कुमार / DEEPAK KUMAR  
 अधिकारी / Secretary, CARA  
 भारत सरकार, महिला और बाल विकास विभाग  
 Central Adoption Resource Authority  
 भारत सरकार, महिला और बाल विकास विभाग  
 Ministry of Woman & Child Development  
 भारत सरकार / Government of India  
 पश्चिम ब्लॉक-8, विंग-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

**FINANCIAL STATEMENT**

Annexure 'C'

**Central Adoption Resource Authority**

West Block-8, Wing-2, 2nd Floor, R.K.Puram, New Delhi- 110066

**Provision for Expenses as on 31/03/2020**

Sl.No	Expenses Head	Particulars of Expenses	Amount
1	Previous year provisions ( balance)	Against CPWD Advance	704546.00
	<b>Gross Total</b>		<b>704546.00</b>

श्री. सुरेश कुमार एन. वी. / Suresh Kumar N. V.  
 जूनियर अकाउंट्स ऑफिसर / Accounts Officer-CARA  
 सहायक सचिव (विकास) / Assistant Secretary (Development)  
 Ministry of Women & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

श्री. जगन्नाथ पति / Dr. Jagannath Pati  
 सहायक निदेशक / Joint Director  
 सचिव, केंद्र - नई दिल्ली / Secretary, CARA  
 Central Adoption Resource Authority  
 सहायक सचिव (विकास) / Assistant Secretary (Development)  
 Ministry of Women & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066

श्री. दीपक कुमार / DEEPAK KUMAR  
 सचिव, कारा / Secretary, CARA  
 सहायक सचिव (विकास) / Assistant Secretary (Development)  
 Central Adoption Resource Authority  
 सहायक सचिव (विकास) / Assistant Secretary (Development)  
 Ministry of Women & Child Development  
 Government of India  
 West Block-8, Wing-2, 2nd Floor, R.K. Puram  
 New Delhi-110066



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**CARA**

**CENTRAL ADOPTION RESOURCE AUTHORITY**

(Ministry of Women & Child Development, Government of India)

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi – 110066

Toll Free No. : 1800-11-1311, Fax : 91-011-26180198

Email : [carahdesk.wcd@nic.in](mailto:carahdesk.wcd@nic.in), Website : [www.cara.nic.in](http://www.cara.nic.in)





## केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण

महिला एवं बाल विकास मंत्रालय, भारत सरकार  
पश्चिमी खंड-8, विंग-2, द्वितीय तल, रामा कृष्णा पुरम,  
नई दिल्ली-110 066

टोल फ्री नं. 1800-11-1311, टेलीफैक्स : +91-11-26180198  
ई-मेल: [carahdesk.wcd@nic.in](mailto:carahdesk.wcd@nic.in)  
वैबसाइट: [www.cara.nic.in](http://www.cara.nic.in)

## Central Adoption Resource Authority

Ministry of Women & Child Development, Government of India  
West Block-8, Wing-2, 2nd Floor, R. K. Puram,  
New Delhi-110 066

Toll Free No.: 1800-11-1311, Telefax: +91-11-26180198  
E-mail: [carahdesk.wcd@nic.in](mailto:carahdesk.wcd@nic.in)  
Website: [www.cara.nic.in](http://www.cara.nic.in)